



ClassComm Virtual G-Pad

User Guide
Revision 2.0.0

March 2012

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CD Contents:

- **ClassComm 5.exe** – Main Software
- **Sample Content** – Includes UK content for Genee Pads, IQ Pads and Pebble Pads.
PowerPoint Plug-in – Plug-in that adds the **Slide Mapper** module to MS PowerPoint. You can then map your quizzes/presentation directly within MS PowerPoint ready for use in ClassComm.
- **Backup/Restore tool** For existing customers upgrading from an older version of ClassComm.
- **Quick Start Guide**

Minimum System Requirements:

- Processor: Pentium III 450 MHz processor (1 gigahertz (GHz) Pentium processor recommended)
- Memory: 256 MB (512 MB or above recommended)
- Display: 800 x 600, 256 colours (Recommended: 1024 x 768 high colour, 32-bit)
- CDROM Drive: 4x or faster
- HDD: 300MB free hard drive space for basic installation – 500 MB hard drive space required for curriculum sample content
- Microsoft.Net Framework 4.0 (included in installer)
- Microsoft® PowerPoint 2003 or above (2007 or 2010 recommended)
- Adobe Flash player version 9 (included in installer)
- Operating System: Windows XP, Windows Vista and Windows 7 Compatible (Please contact technical@geneeworld.com for information on 64bit OS compatibility)

Step 1 – Software Setup

1 – Insert the disk and double-click ClassComm.exe. This will open the ClassComm installation menu screen:



2 – Click the “ClassComm Installation” option to install the main application. Follow on screen instructions to complete the installation.

3 – Click “Sample Content” to select and install the required sample educational content which contains fully mapped PowerPoint presentations. (Optional)

4 – Install the “Power Point Plug-in” module. This will add the Slide Mapper to MS PowerPoint allowing for presentation mapping.

5 – The “Backup and Restore” option allows users to take a Backup from older ClassComm installations and then restore these settings into the latest ClassComm software. (Optional Step).

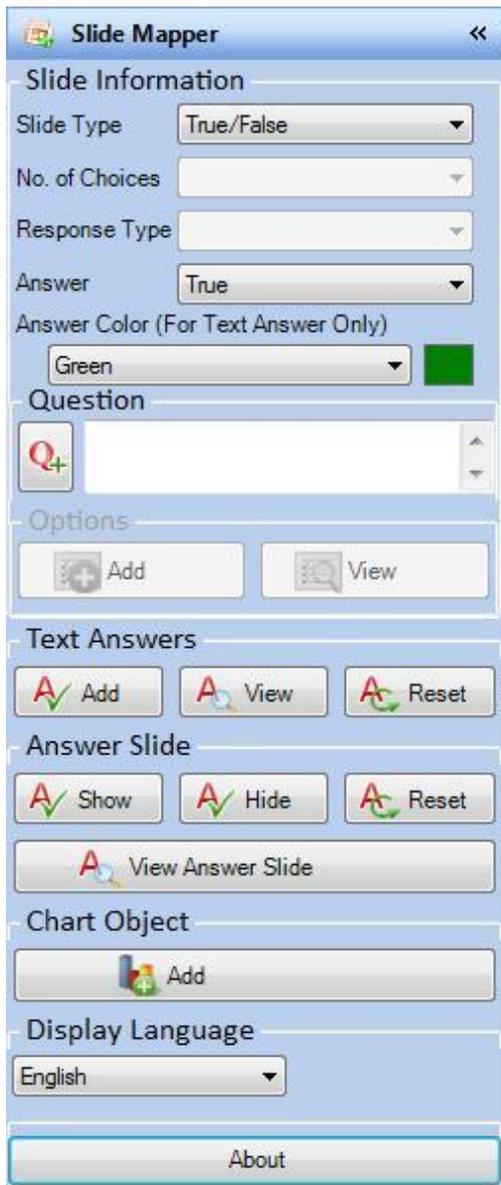
6 – Launch ClassComm from the Desktop icon...



Step 2 – Mapping a PowerPoint Presentation using Slide Mapper

The process of mapping presentations associates each slide in your PowerPoint resource with one of the following slide mapping options:

1. **INFORMATION** – Information slides have no question data associated with them. They are used for informational purposes only.
2. **TRUE/FALSE** – Use for True or False type question slides.
3. **YES/NO** – Use for Yes or No type question slides.
4. **MULTIPLE MARK** – Use this option for multiple choice questions that have more than one correct answer. With multiple mark slides, the answer options from the slide must be specified so that they can be displayed within the student Virtual G-Pad correctly.
5. **MULTIPLE CHOICE** – Multiple choice slides can have the choices set as text or numeric with a single correct answer. With multiple choice slides, the answer options from the slide must be specified so that they can be displayed within the student Virtual G-Pad correctly.
6. **SEQUENCE** – Sequence slides are used when you have a slide that has a number of phrases, words or numbers that need to be put into the correct order by participants.
7. **NUMERIC** – Numeric answer question slides.
8. **TEXT** - Text answer questions.
9. **LIKERT SCALE** – The Likert scale slide type is used when there is no right or wrong answer. They can be used gather opinion/views on a subject and as a type of survey research tool. Choose the default scale or create up to 5 custom likert scales. Also, a Text(essay) option is available for opinion type questions.
10. **E-Vote** – Voting slide that accepts 3 responses only – YES, NO or ABSTAIN.



The slide Mapper is a simple way to map your slides within PowerPoint ready for use with the VirtualG-Pad software. Follow the steps below to map a presentation slide:

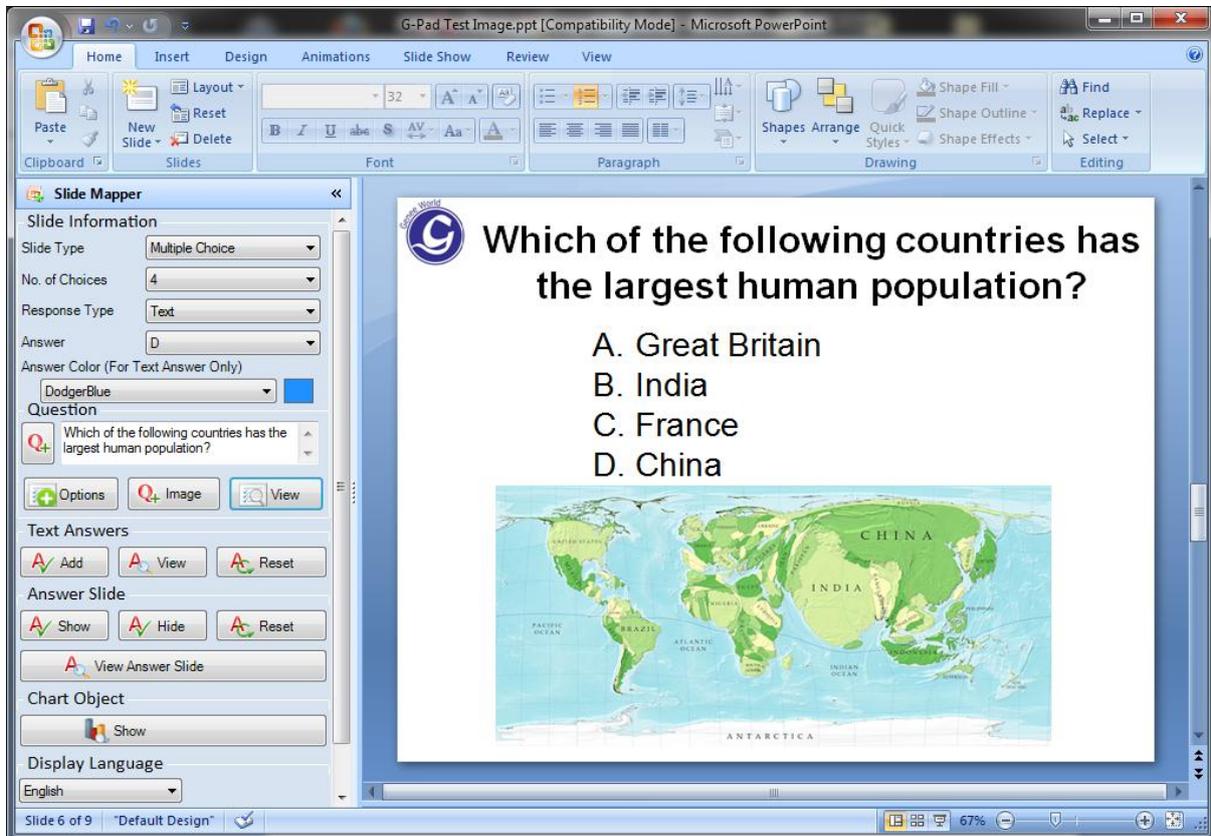
1. Select the Slide Type.
2. Select the No. Of Choices if the slide Type is Multiple Choice/Mark or Sequence. For other slide types this option will not be available or set by default in the case of Likert Scale.
3. Select Response Type – Option available for Multiple Choice/Mark and Sequence. Select Text to label choices with alpha characters and Numeric to label choices as numbers. (Max 6 choices available i.e. A-F or 1-6).
4. Enter the correct answer
5. Highlight the question text from the PowerPoint slide and click the Q+ button to add the question. This will then appear on the reports in ClassComm.
6. Options –This will be enabled for Multiple Choice, Multiple Mark and Sequence slides. Highlight the answer choices from the PowerPoint slide and click the ADD button. To confirm that the correct choices have been set, click VIEW.

Repeat the above steps for all the question slides in the presentation and SAVE the PowerPoint file.

Note: The following Slide Mapper features are not required for Virtual G-Pad presentations – Text answers, answer slide and chart object – They are for the Genee World hardware response systems (Genee Pads, IQ Pad and Pebble Pad) Contact technical@geneeworld.com for further information.

Example of a Mapped multiple choice slide

Below is a simple Multiple Choice slide with 4 answer options...



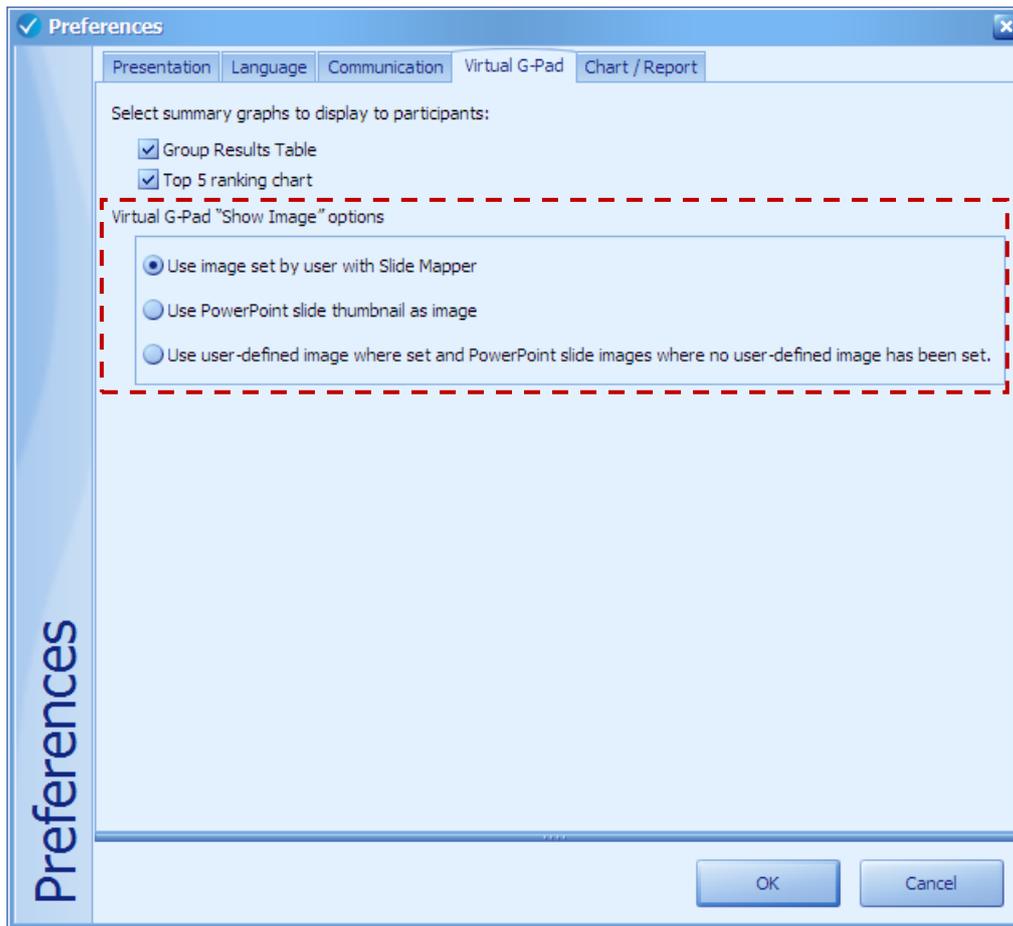
To map this slide correctly using the Slide Mapper, follow these steps:

1. **Slide Type** is "Multiple Choice"
2. **No. of Choices** is set to "4"
3. **Response Type** is "TEXT" (since options are labelled A-D. If they were labelled 1-4, Numeric would need to be selected)
4. **Answer** is "4" from the drop-down since D-China is the correct answer (at the time of writing).
5. **Answer Colour** (not necessary for Virtual G-Pad but keep as default Green)
6. **Question** – Highlight the question text from the slide "Which of the following countries has the largest human population?" and then click the Q+ button on the slide mapper. Click YES on the confirmation message and the text will be added to the Question box.

7. **Options** – Select/highlight the answer options from the slide and click the ADD button in the Options area of the slide Mapper. Click on VIEW to confirm the answer options...

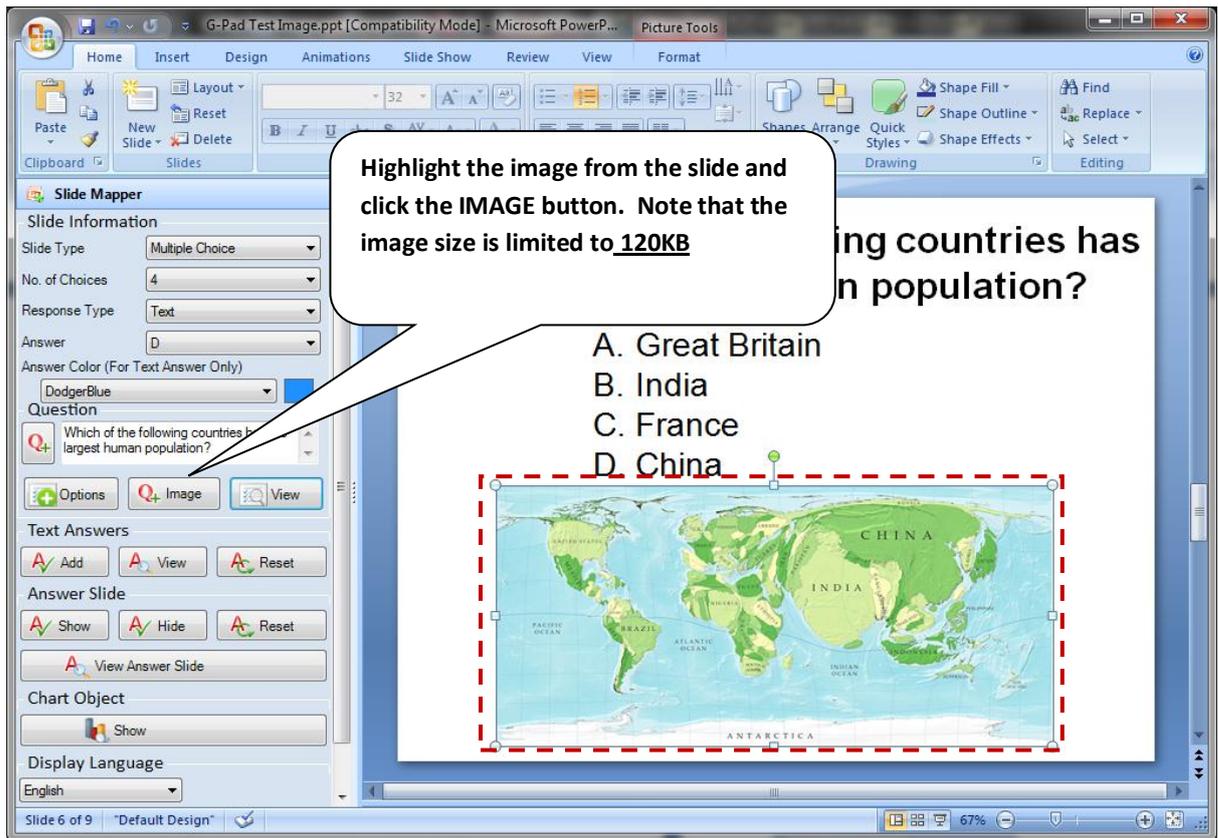
The screenshot displays a software interface for creating interactive content. On the left, a 'Slide Mapper' panel is visible, showing configuration options for a question slide. The 'No. of Choices' is set to 4, and the 'Response Type' is 'Text'. The 'Question' field contains the text: 'Which of the following countries has the largest human population?'. Below this, there are buttons for 'Options', 'Image', and 'View'. The 'Text Answers' section includes 'Add', 'View', and 'Reset' buttons. The 'Answer Slide' section includes 'Show', 'Hide', and 'Reset' buttons. The 'Display Language' is set to 'English'. The main slide area on the right shows a question slide with the text: 'Which of the following countries has the largest human population?' and a list of options: 'A. Great Britain', 'B. India', 'C. France', and 'D. China'. A red dashed box highlights the options list. Below the options is a world map with 'CHINA' and 'INDIA' labeled. A callout box from the 'Options' button in the Slide Mapper points to the options list on the slide, containing the text: 'Select the answer options text from the slide and click the ADD button. **Note:** Use the PowerPoint Numbering Library/bullet point options to create the Text/Numeric labels for answer options on the slide. This will ensure correct display within the Virtual G-Pad browser/mobile device.'

8. Images related to questions can be displayed on the Virtual G-Pad to enhance the presentation. Within ClassComm 5, there are 3 options for adding images to be displayed. These can be found by going to SETTINGS > APPLICATION PREFERENCES > VIRTUAL G-PAD:

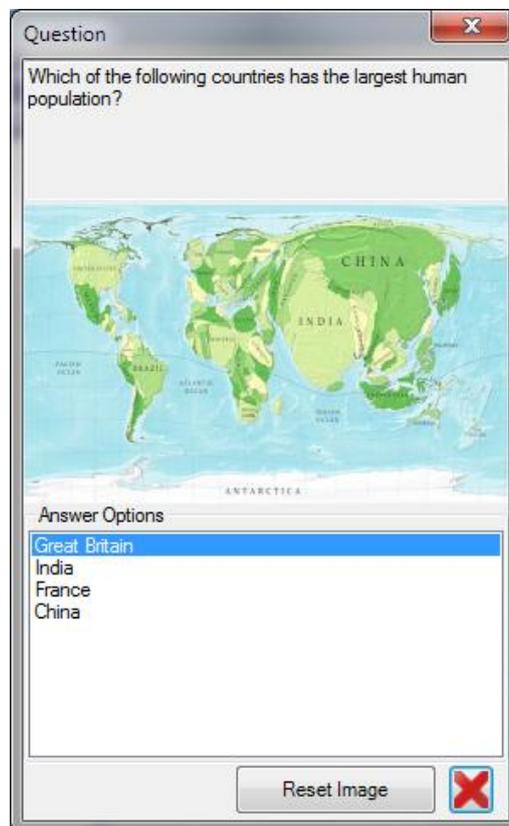


1 – Use image set by user with Slide Mapper

To do this, the image must first be added to the power point slide and can be no larger than **120KB**. In this example, a map of the world has been added to the power point slide. Select it so it is highlighted and then click on the "Image" button:



To Preview what the final Virtual G-Pad will look like within a browser or on a mobile device, click the "View" button:



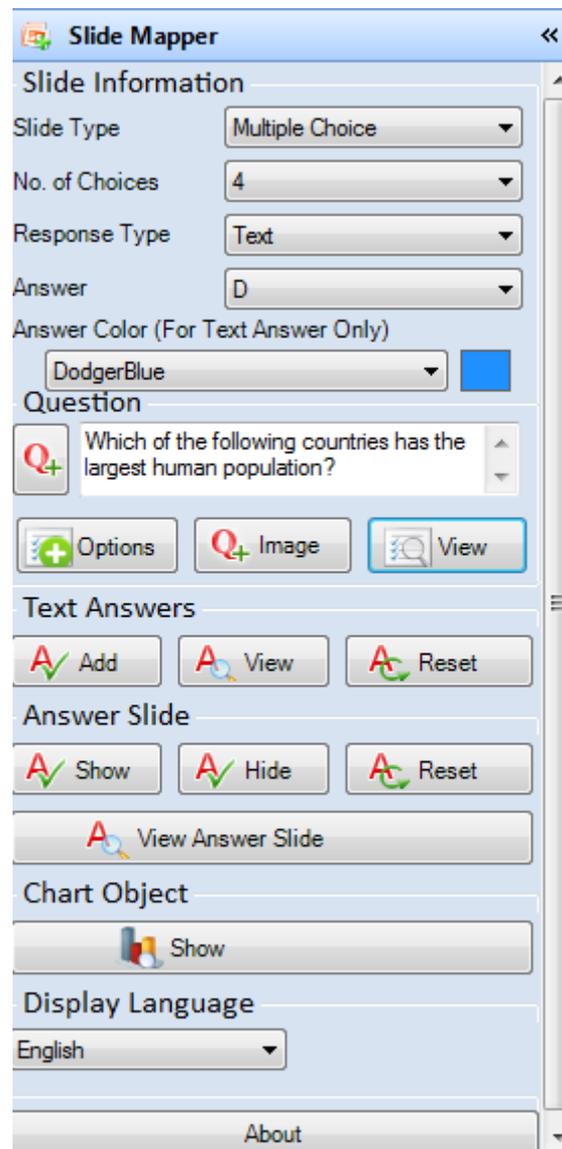
2 – Use PowerPoint slide thumbnail as image

Selecting this option will take a snapshot of the Power Point slide and use it as the image.

3 – Use user-defined image where set and PowerPoint slide images where no user-defined image has been set

Selecting this option will display the user-defined image where set by the slide mapper method described above and where no image is set, a snap shot of the Power Point slide will be displayed.

9. That's it. The slide has been mapped ready for use within ClassComm with Virtual G-pads. The completed slide mapper for this presentation slide will look as follows...

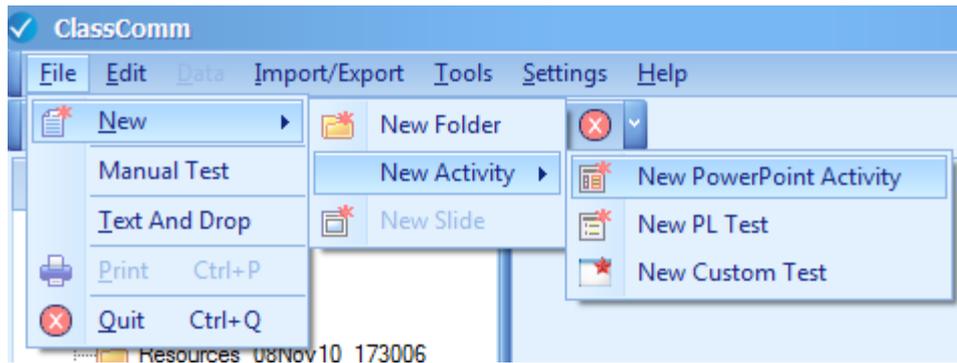


Repeat the above steps for additional questions in your presentation and then save. Note that when the mapped presentation is saved, there will be an additional XML file created in the same location with same name e.g. Test1.ppt will have Test1.xml created in the same location. The xml file contains the mapping data and it is important to keep both files together to retain the mapping data.

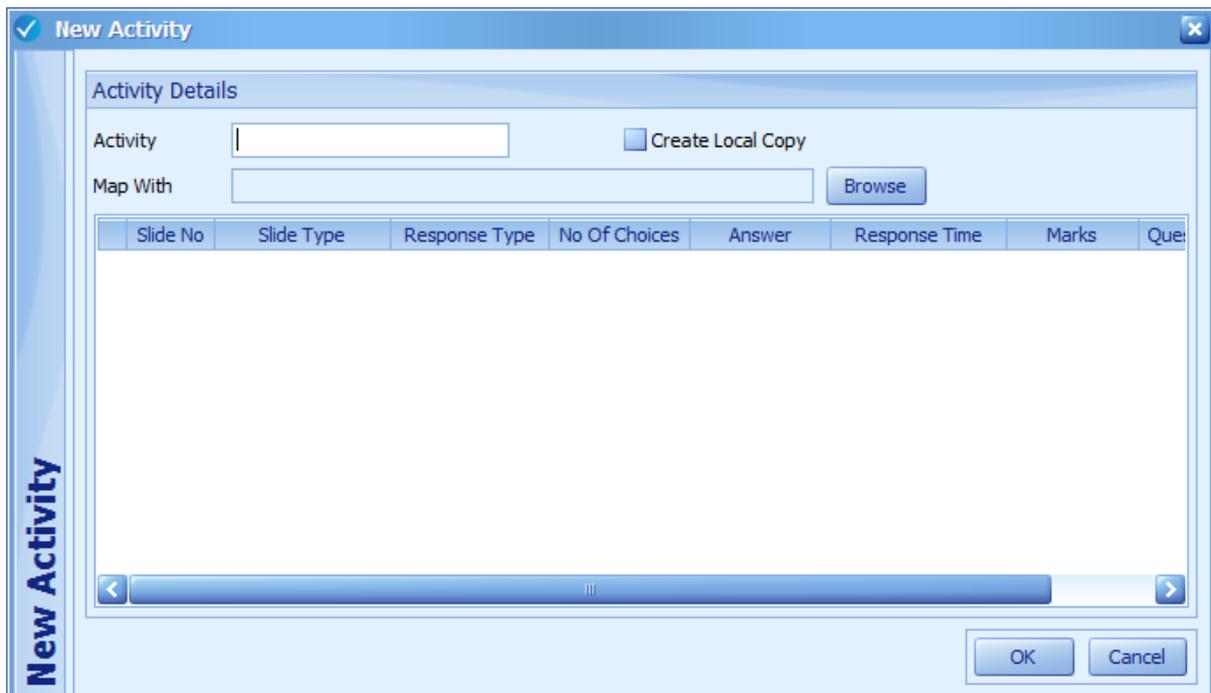
Step 3 - Adding a mapped presentation into ClassComm Resources

From within the ClassComm application, follow these steps to add the mapped presentation created in the previous step.

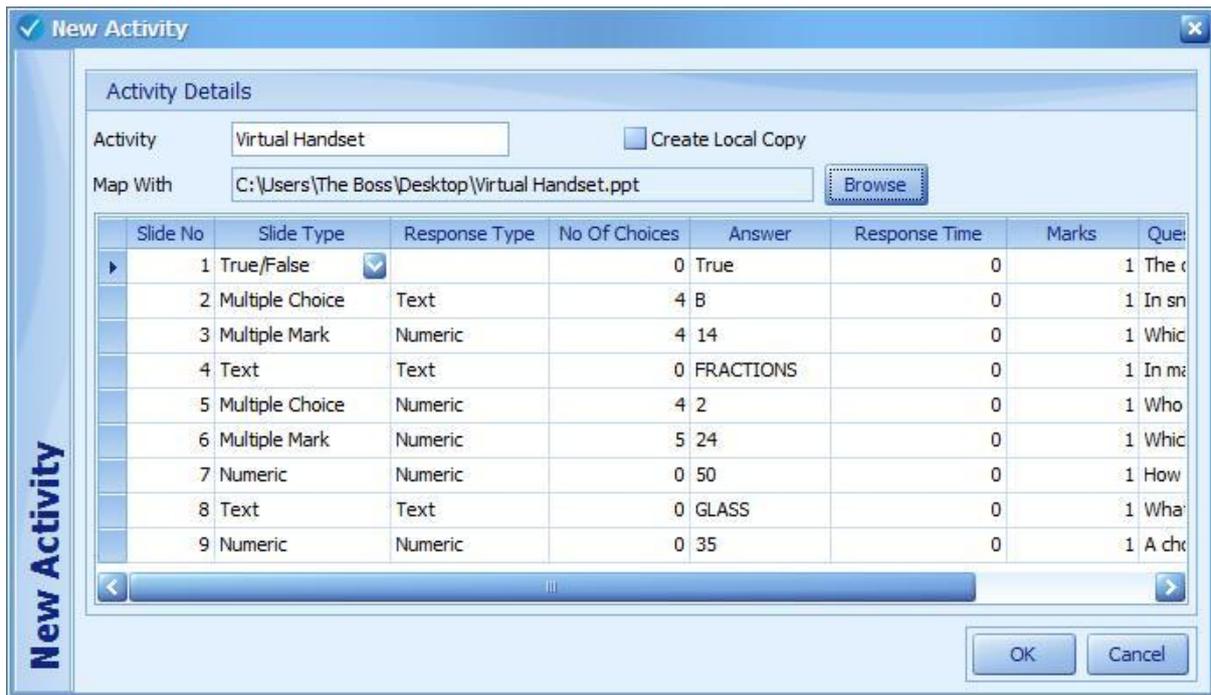
1. Enter the RESOURCES area of ClassComm
2. Go to File > New > New Activity > New PowerPoint Activity.



3. The New Activity window will open.



4. Click on the Browse button and browse to the mapped, saved PowerPoint file. The file mapping will be displayed in the New Activity window. Here is an example....



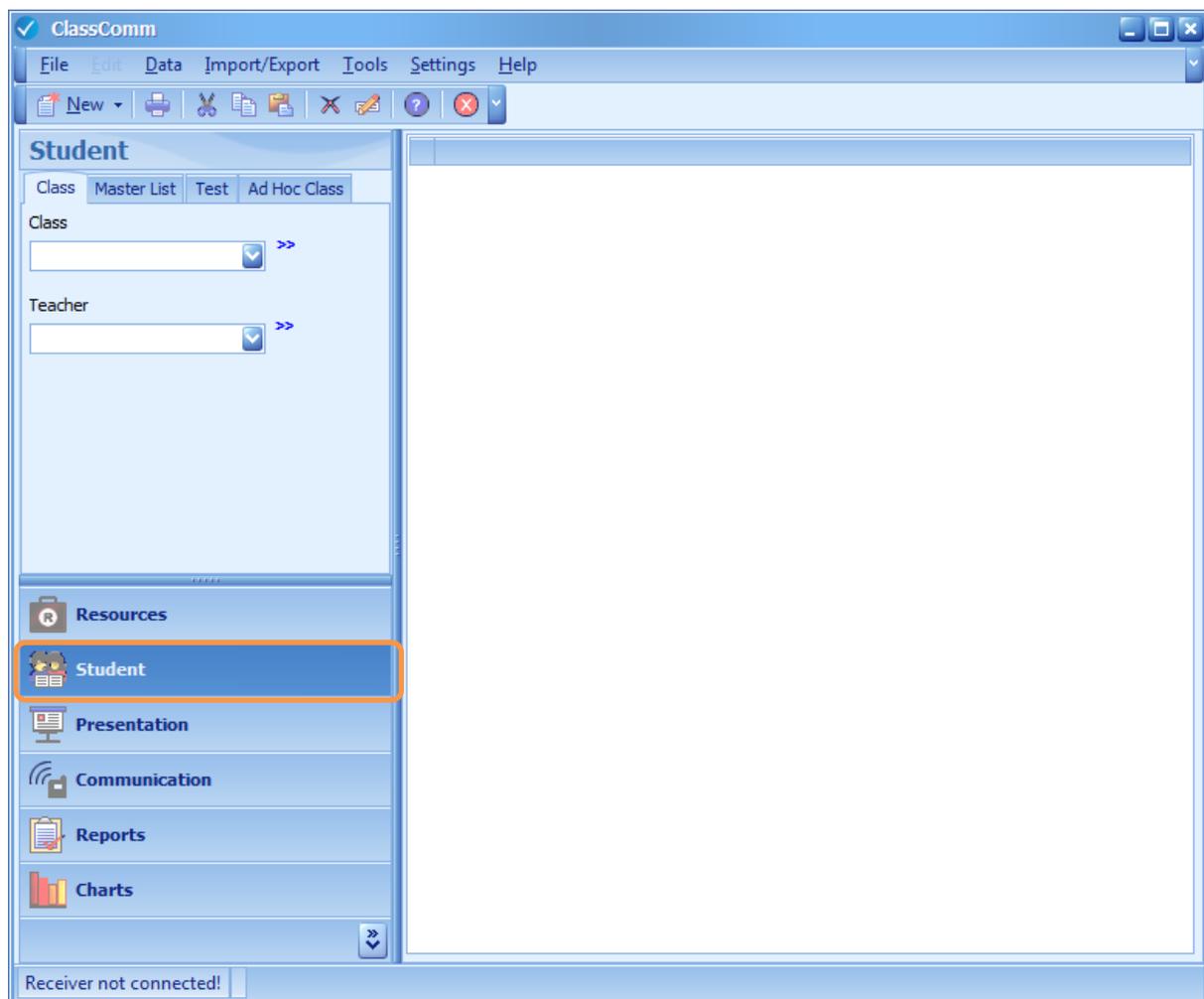
5. Click OK. ClassComm will add the presentation into the Resources tree directory.

Step 4 – Create a class

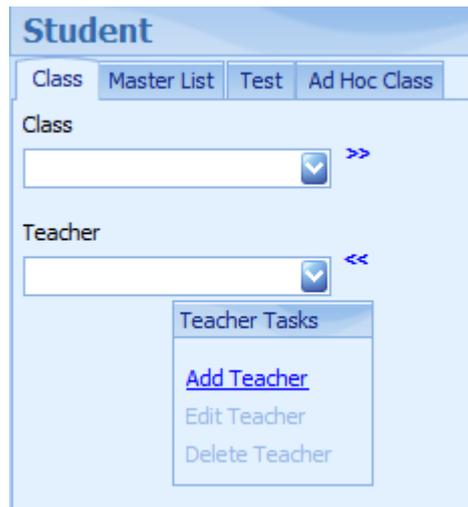
Before running a Virtual G-Pad presentation, the students must be added into the ClassComm software. This can be done either by data entry or via import of a CSV or excel file.

Method 1 – Manually Enter New Students

1. Enter the STUDENT area of ClassComm. The following screen will appear:

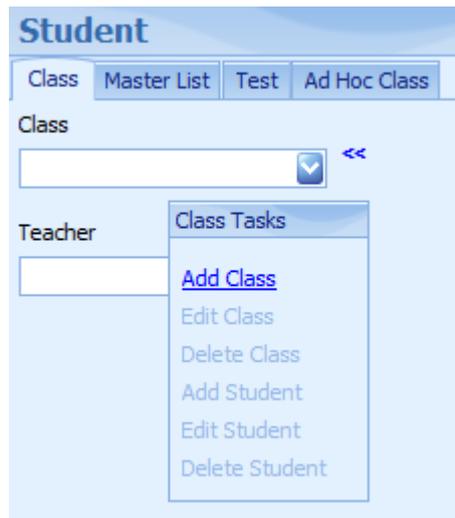


2. Create a new teacher by clicking the >> symbol next to the teacher drop-down box. From the pop-up menu, select Add Teacher.

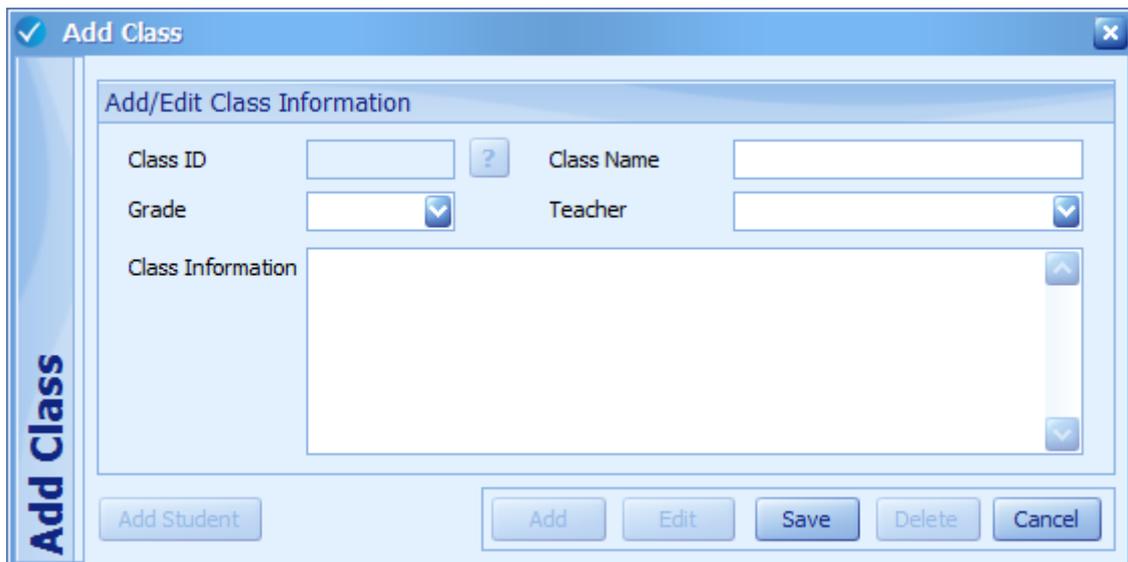


3. Enter the new teacher details and press the SAVE button. At this point, the Cancel button will change to a CLOSE button which will exit out of the Add Teacher window.

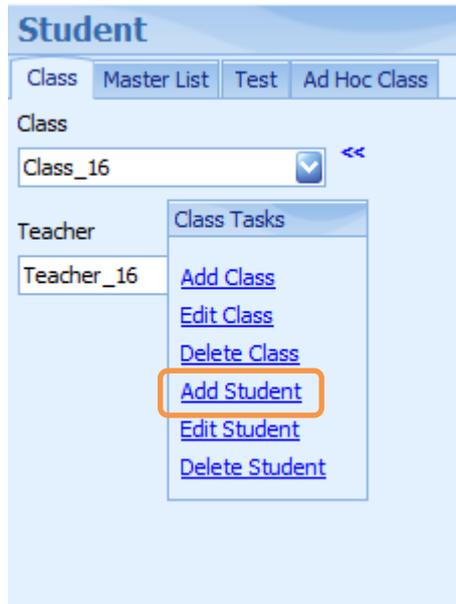
4. Create a new Class by clicking on the >> next to the Class drop-down box and select Add Class.



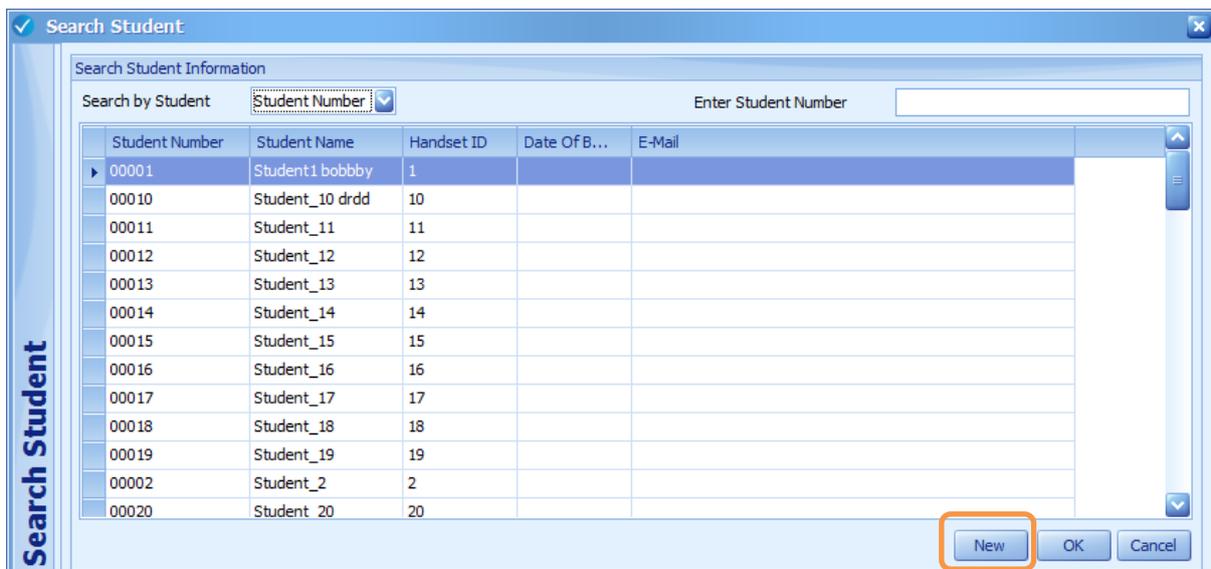
5. Enter the new class details in the Add Class window that appears and Press SAVE followed by CLOSE. Note that the only mandatory fields are Class Name and teacher.



6. To add new students into the class, select the class from the drop-down box, click >> and select Add Student from the pop-up menu.



- From the Search Student window that appears, click the NEW button.



- Enter the new student details in the Add Student Details window that appears. Note that it is important to include an email address as this will form part of the Virtual G-Pad Login process. The only other mandatory fields are forename, surname and Handset ID. Press SAVE and then ADD to enter further new students to the class. Once all student details have been entered and saved, press CLOSE.

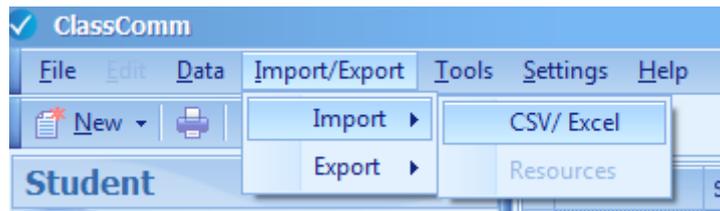
Method 2 – Import from CSV/Excel

To import via CSV/Excel, we need to ensure that ClassComm can recognise the fields of the spreadsheet and import them accordingly into the application database. Here is a sample excel spreadsheet with 5 columns – Forename, Surname, Handset ID, Gender and Email. These are the minimum requirements for use with the ClassComm Virtual G-Pad system

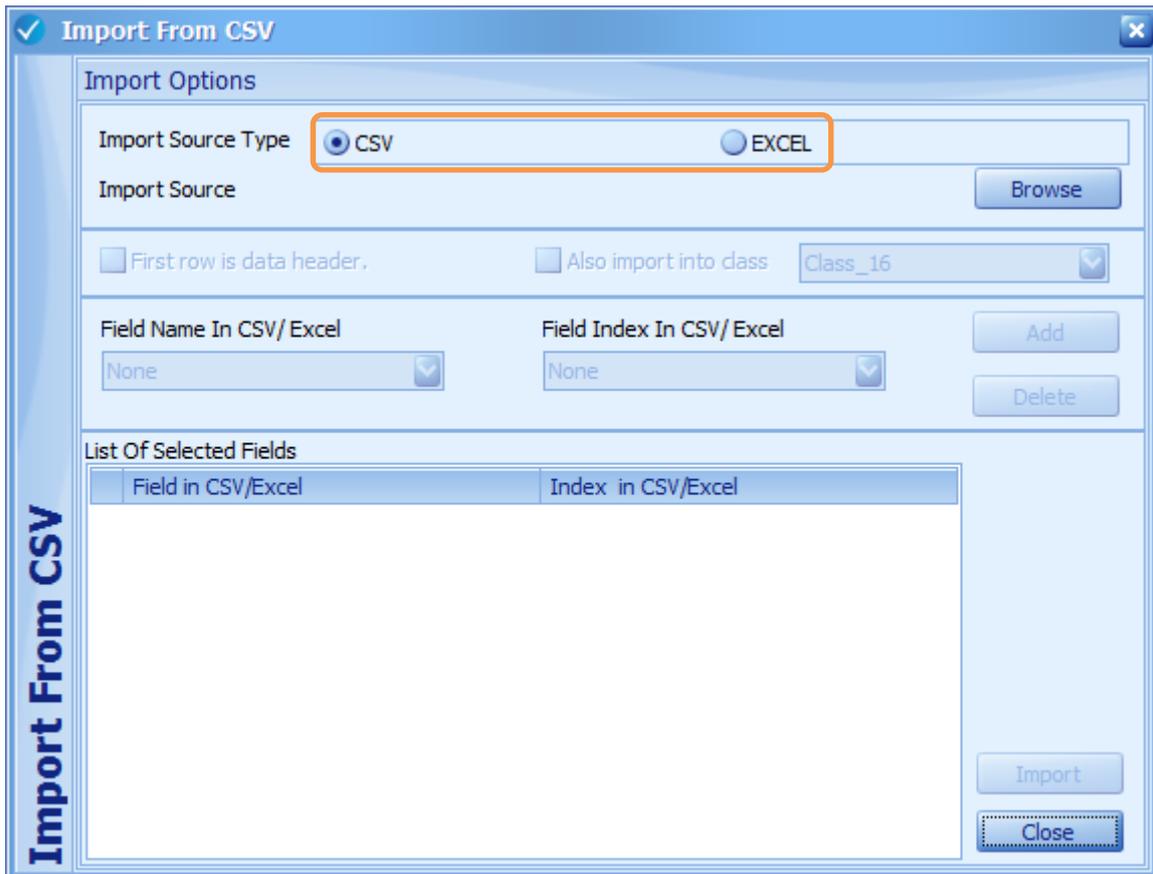
	A	B	C	D	E	F
1	FORENAME	SURNAME	HANDSET ID	GENDER	EMAIL	
2	John	Black	1	Male	student1@email.com	
3	Lucille	Norton	2	Female	student2@email.com	
4	Robert	Jones	3	Male	student3@email.com	
5	Monica	Johnson	4	Female	student4@email.com	
6	Wayne	Finnigan	5	Male	student5@email.com	
7	Sarah	Flint	6	Female	student6@email.com	
8						
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15						

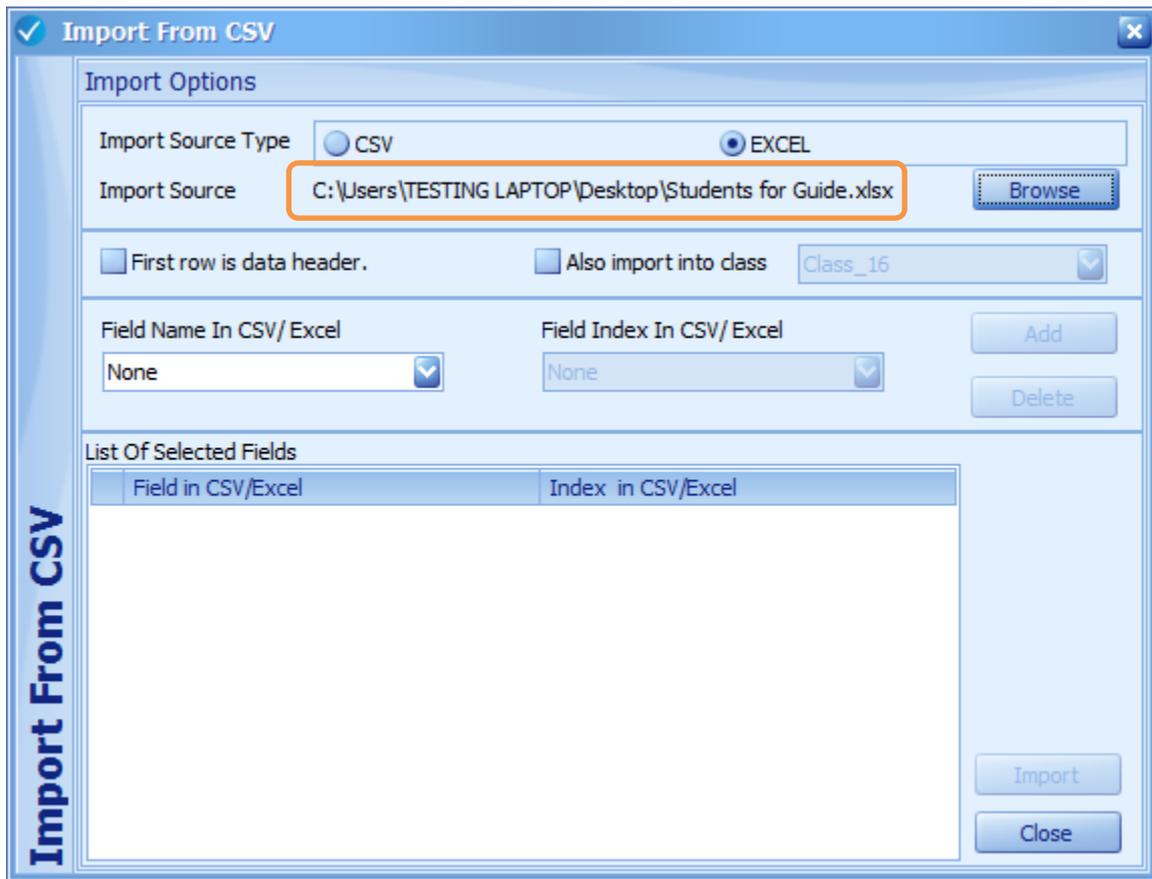
To import the above spreadsheet into ClassComm, here are the steps to follow:

1. Enter the STUDENT area of ClassComm.
2. Go to IMPORT/EXPORT > IMPORT > CSV/EXCEL

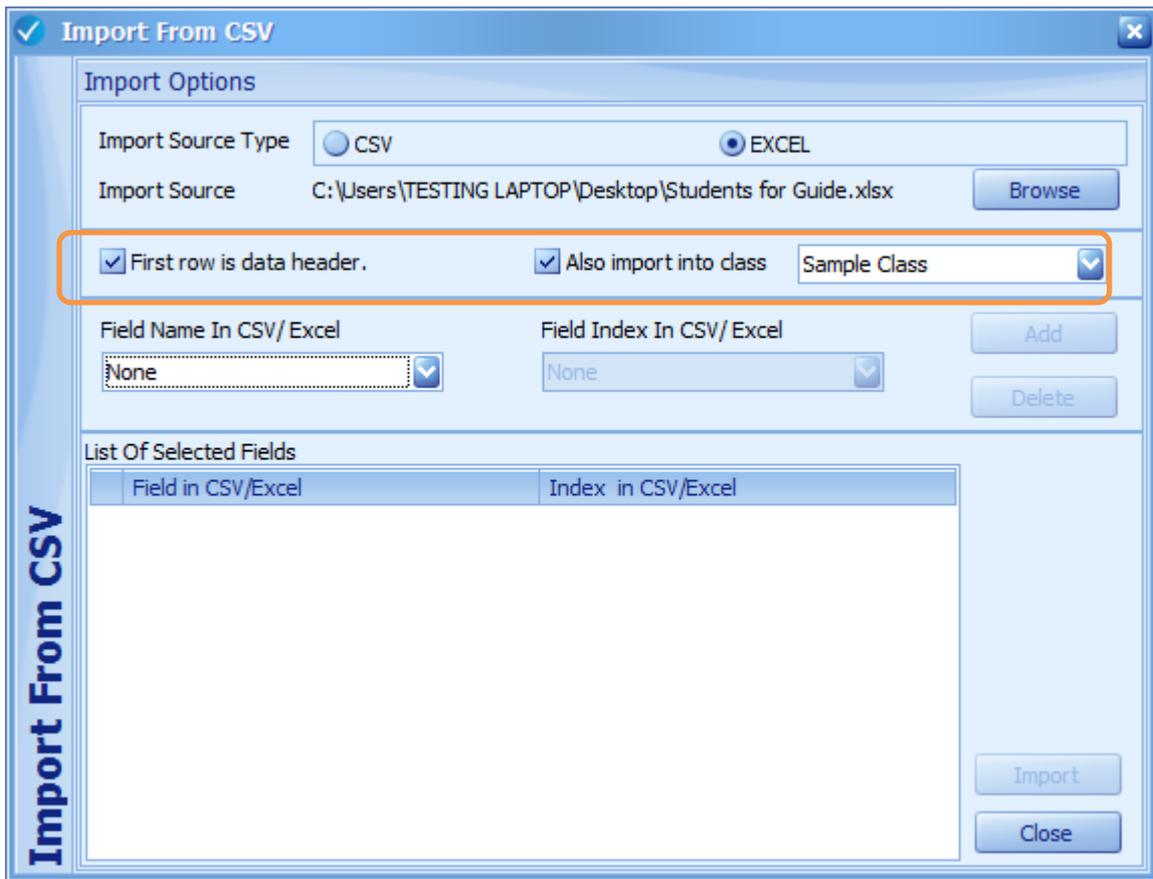


3. The Import from CSV window will open. Select the Import source type that matches the file that holds the student details (CSV or Excel) and click the Browse button. Locate the Import Source file.





4. Select “First row is data header” if the source file has column headings. Check the “Also import into class” option and select the class from the drop-down menu. Note that classes must be pre-created when using this option. If de-selected, the students will be imported into the MASTER LIST and can be allocated to classes as required from within the Student section of ClassComm.



- The Field names in the CSV/Excel file need to be matched to an index number so that they will be recognised and imported correctly into the ClassComm software. From the sample spreadsheet below, it can be seen that the FORENAME field is the first column hence it is index 1; SURNAME is index 2 and so on.

	1	2	3	4	5
1	FORENAME	SURNAME	HANDSET ID	GENDER	EMAIL
2	John	Black	1	Male	student1@email.com
3	Lucille	Norton	2	Female	student2@email.com
4	Robert	Jones	3	Male	student3@email.com
5	Monica	Johnson	4	Female	student4@email.com
6	Wayne	Finnigan	5	Male	student5@email.com
7	Sarah	Flint	6	Female	student6@email.com
8					
9					

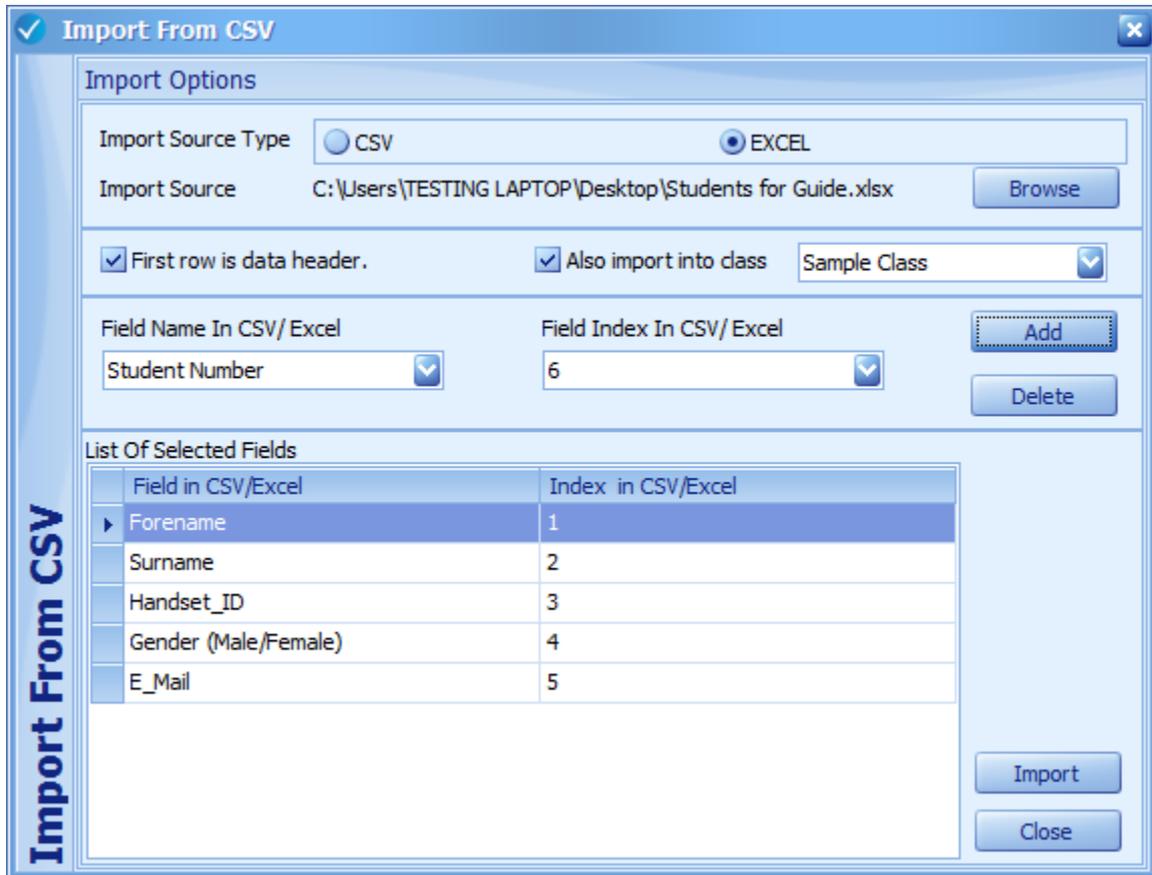
Select Forename from the **Field Name is CSV/Excel** dropdown box and then select 1 from the **Field Index in CSV/Excel** dropdown list. Click the Add button. The data will be displayed in the table as shown in the images below:

This screenshot shows a user interface for selecting fields from a CSV or Excel file. It features two dropdown menus: 'Field Name In CSV/ Excel' and 'Field Index In CSV/ Excel'. The 'Field Name In CSV/ Excel' dropdown is open, showing a list of options: None, Student Number, Title, Forename (highlighted), Surname, DOB (DD/MM/YYYY), and Gender (Male/Female). The 'Field Index In CSV/ Excel' dropdown is set to 'None'. There are 'Add' and 'Delete' buttons to the right of the dropdowns. Below the dropdowns is a table with one row and one column labeled 'Index in CSV/Excel'.

This screenshot shows the 'Import From CSV' dialog box. The 'Import Source Type' is set to 'EXCEL'. The 'Import Source' is 'C:\Users\TESTING LAPTOP\Desktop\Students for Guide.xlsx'. The 'First row is data header' and 'Also import into class' checkboxes are checked. The 'Also import into class' dropdown is set to 'Sample Class'. The 'Field Name In CSV/ Excel' dropdown is set to 'Surname' and the 'Field Index In CSV/ Excel' dropdown is set to '2'. The 'Add' button is highlighted with an orange box and an arrow pointing to the 'Forename' row in the 'List Of Selected Fields' table. The 'Delete' button is also visible. At the bottom right, there are 'Import' and 'Close' buttons.

Field in CSV/Excel	Index in CSV/Excel
Forename	1

- When the fields have been indexed correctly, the List of selected Fields table will look as follows:



- Click the IMPORT button. After a short time, the following message will appear. Click OK to proceed and then CLOSE on the **Import from CSV** window.

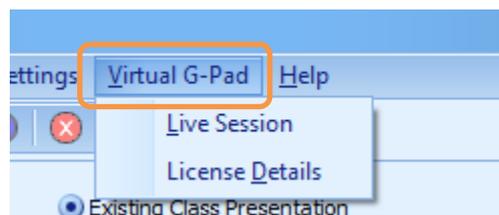
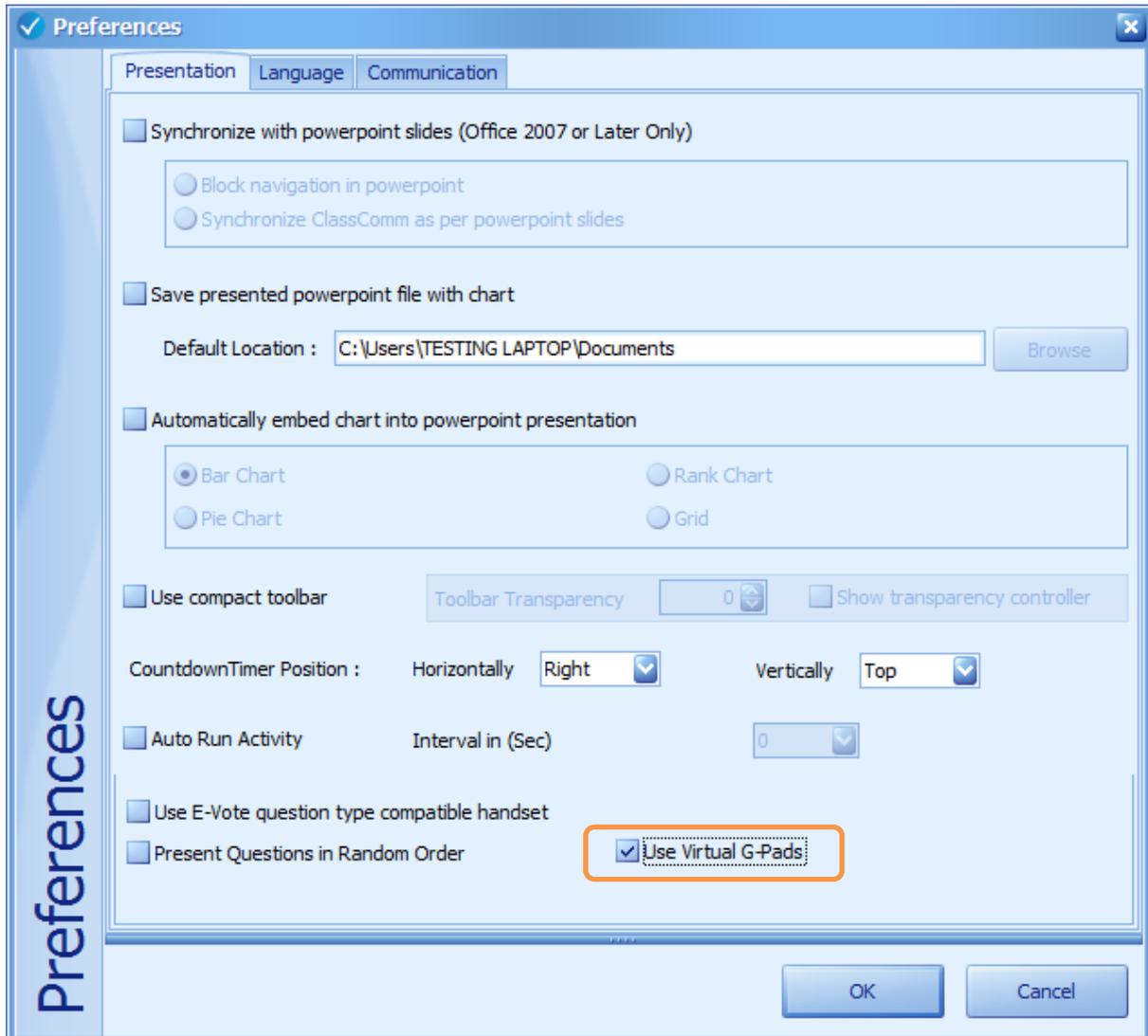


- The student's have now been added to the Class selected during the import process or if no class was selected, they will be viewable in the Master List ready for addition to a class or classes.

Step 5 – Setting up the Virtual G-pad session

To work with Virtual G-pads, the controller/teacher must first create a **session** to which student's can join via their web browsers or smart phones/tablets.

1. From within ClassComm, enter the PRESENTATION area.
2. From the top-menu, go to Settings > Application Preferences > Use Virtual G-Pad. Check this option. This will add the “Virtual G-Pads” menu option to the top menu bar.



3. Check the “Present with Virtual G-Pad” option in the presentation area as shown in image below:

Existing Class Presentation
 Ad Hoc Class Presentation

Presentation Mode

Review Slides
 Record Assessment
 Survey
 Spontaneous

Communication

Login By ID Anonymous Login
 Single Response Per Handset
 Student Feedback
 Auto Response Taken
 Show If Threshold Is Below %

Select Game:
 Handset Standby Time (Sec.):

Pace Settings

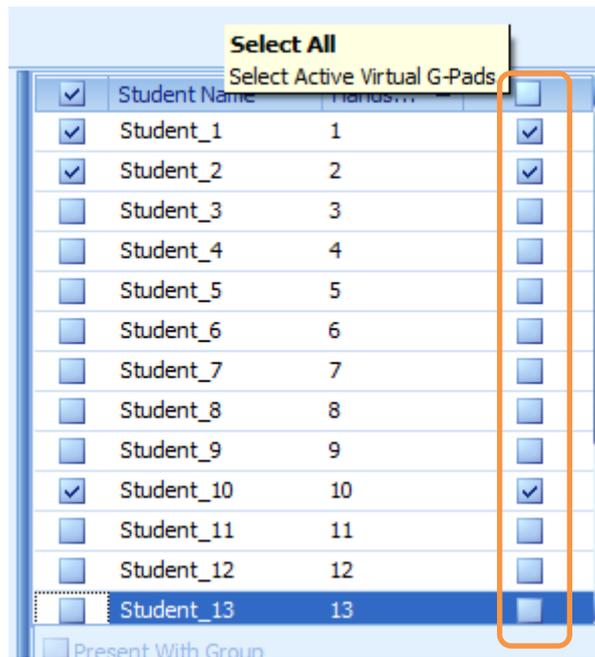
Control Pace Pace Controller:

Auto Loop Show Answer Countdown Timer (Sec.):

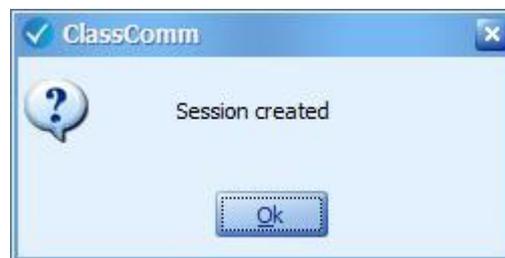
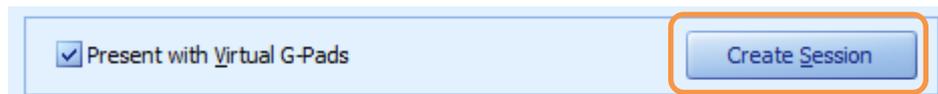
[Save As Default Setting](#)

Present with Virtual G-Pads

- Select a previously created Class from the "Select Class" area (bottom-right pane) within the Presentation section of ClassComm. Ensure that students in the class have been assigned email ids from within the student area of ClassComm (See **Step 4 – Create a Class**). **Check/Select the Virtual G-pads check box option next to the students that will participate in the Virtual Handset session. De-select any students that will not be participating.**

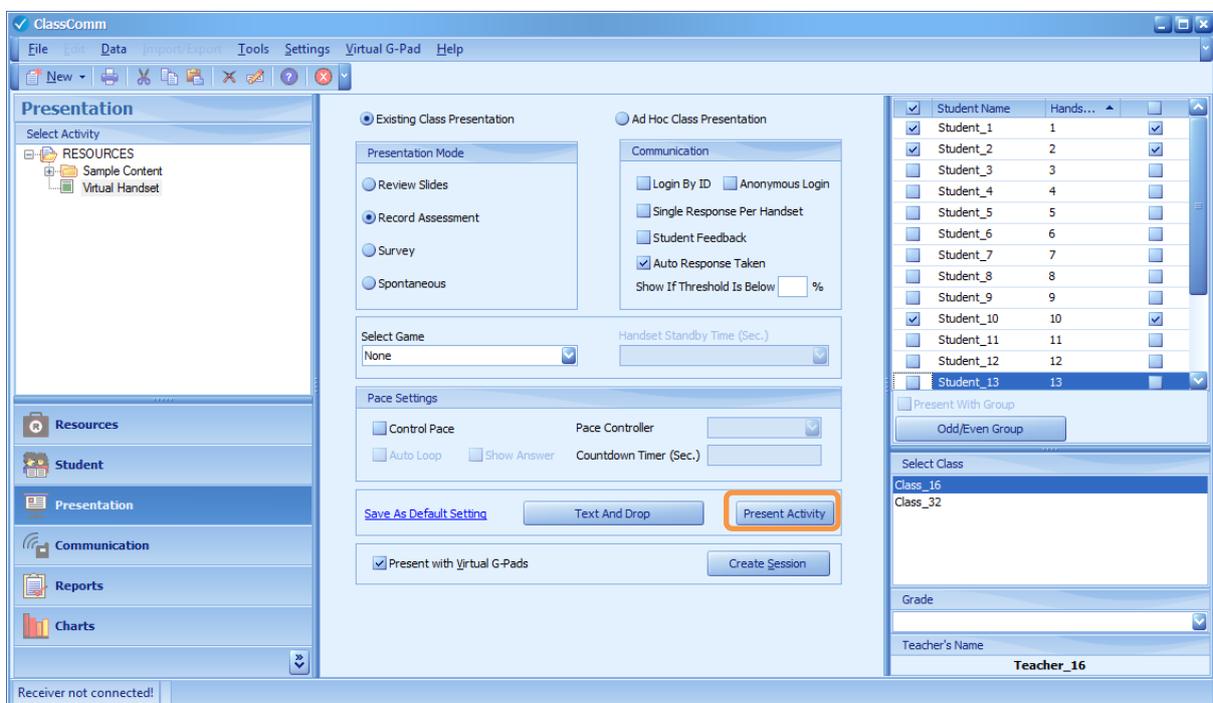


5. Click on the *Create Session* button. Enter your presenter credentials (email ID and session Password which will have been provided when your credentials were e-mailed to you) when prompted and click OK. A “Session created” message will appear – click OK.



6. Select the Communication settings as required:
 - a. **Login by ID** – Not needed with Virtual G-pads – hardware response systems only.
 - b. **Anonymous Login** – This is a special type of login option. Selecting this option will require you to create a new Anonymous class (in the right-pane) and save it. This class can then used to present an activity anonymously. Students only need to know the password set by the teacher to log on to the Virtual G-pad – no email id is necessary. **(See FAQ - 3– Can I run a Virtual G-Pad session anonymously?)**
 - c. **Single response per handset** – accepts first answer only if checked.
 - d. **Student Feedback** – Informs student whether they answered correctly/incorrectly with a tick/cross appearing on the Virtual G-pad when an answer has been sent. Also, when the presentation ends, the results page on the virtual handset will show whether each response sent by students is correct/incorrect on the results grid.
 - e. **Auto-response taken** – as soon as question appears on the Virtual G-pad, the student will be able to send response. With this option de-selected, the presenter must first “play” the question before response’ will be accepted.
 - f. **Show if threshold is below:** if the percentage of correct responses falls below the threshold set, the presenter will be shown a “Below Threshold” message.

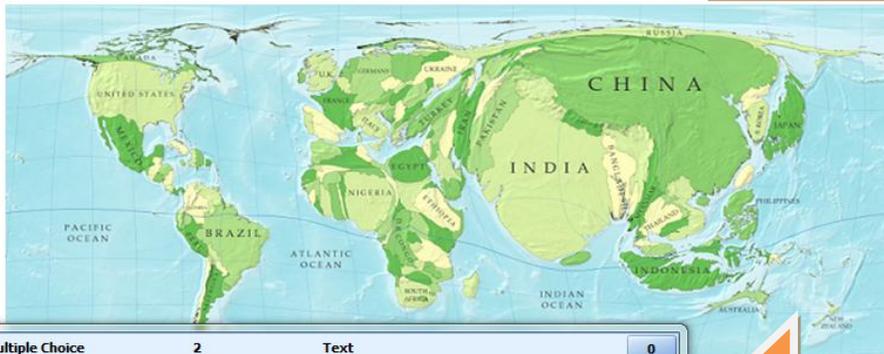
7. Select the activity/resource that will be presented from the Select Activity area (top-left) and click on the Present Activity button. At this point, ClassComm will minimise and the PowerPoint Presentation will open with the response bar and Presentation toolbar ready to take responses from virtual G-Pads.





Which of the following countries has the largest human population?

- A. Great Britain
- B. India
- C. France
- D. China

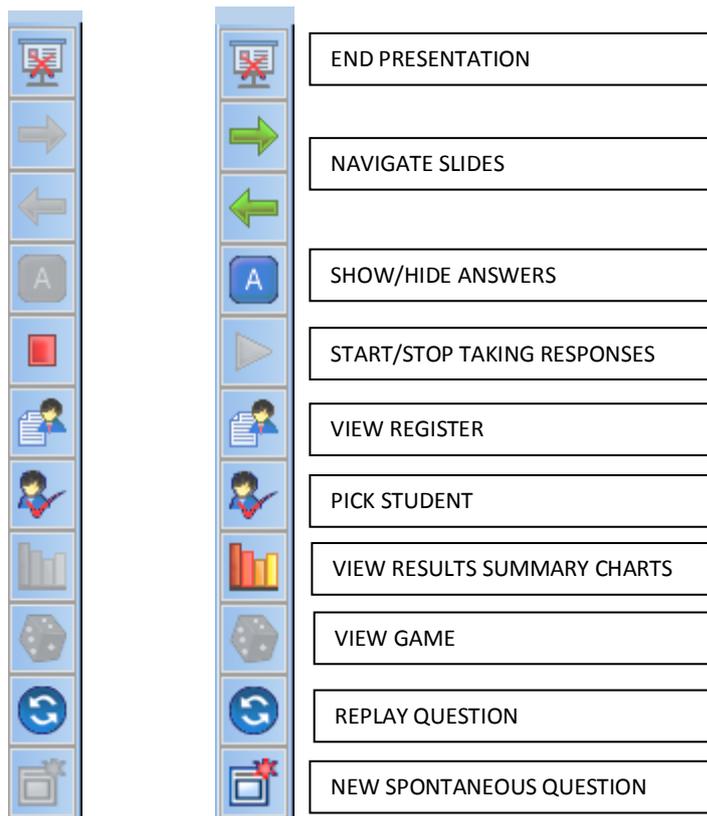


0	Multiple Choice	2	Text	0
John Black	Lucille Norton	Robert Jones	Monica Johnson	Wayne Finnigan
Sarah Flint	Bob John	Nancy Janes	David Roberts	Rajesh Kumar

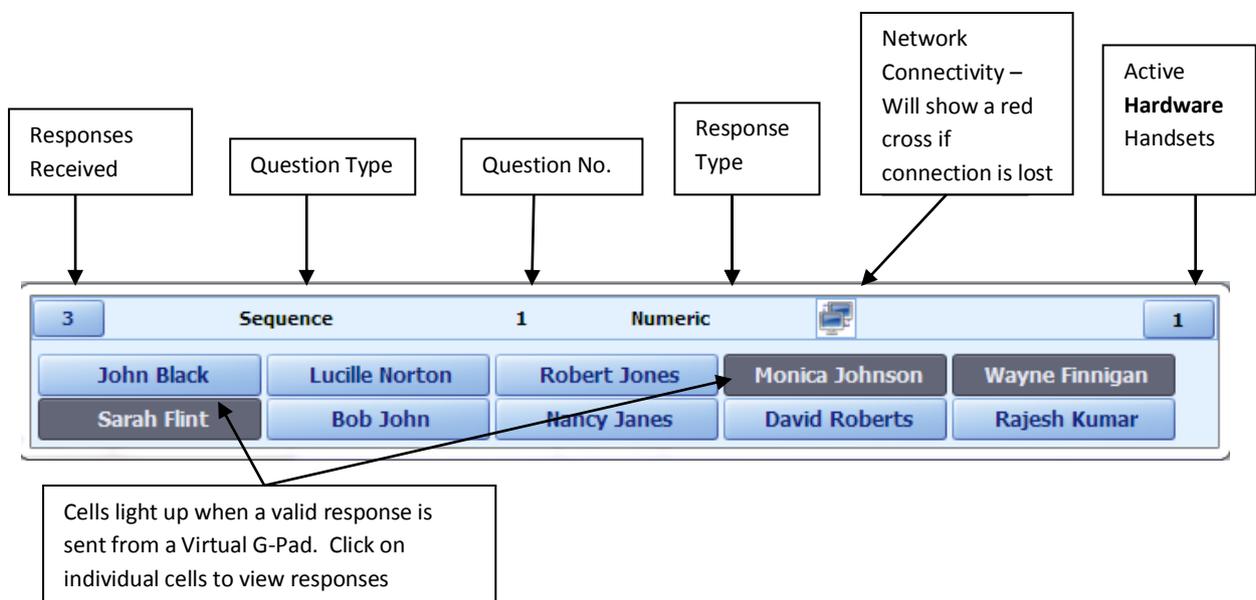


1 - Presentation Toolbar – This is used to control the presentation, view/hide answers, show charts and so on. Below are two images of the presentation tool bar – on the left is the initial state of the toolbar when it is in recording mode – at this point, the participant’s are able to respond via the handsets and the response bar cells will light up orange to indicate that a valid response has been recorded. It is important to note that the 5th button down on the presentation toolbar is a RED STOP button. This indicates that the software is in recording mode (i.e. ready to accept Virtual G-pad responses). If it is a GREEN PLAY button, no responses’ will be taken until it is pressed – The green play button will only be available when the “Auto Response Taken” option is *de-selected* from within the Presentation settings area prior to running the activity.

Note that in Information type slides, only the “Next” button is available as no responses are expected for Information questions.



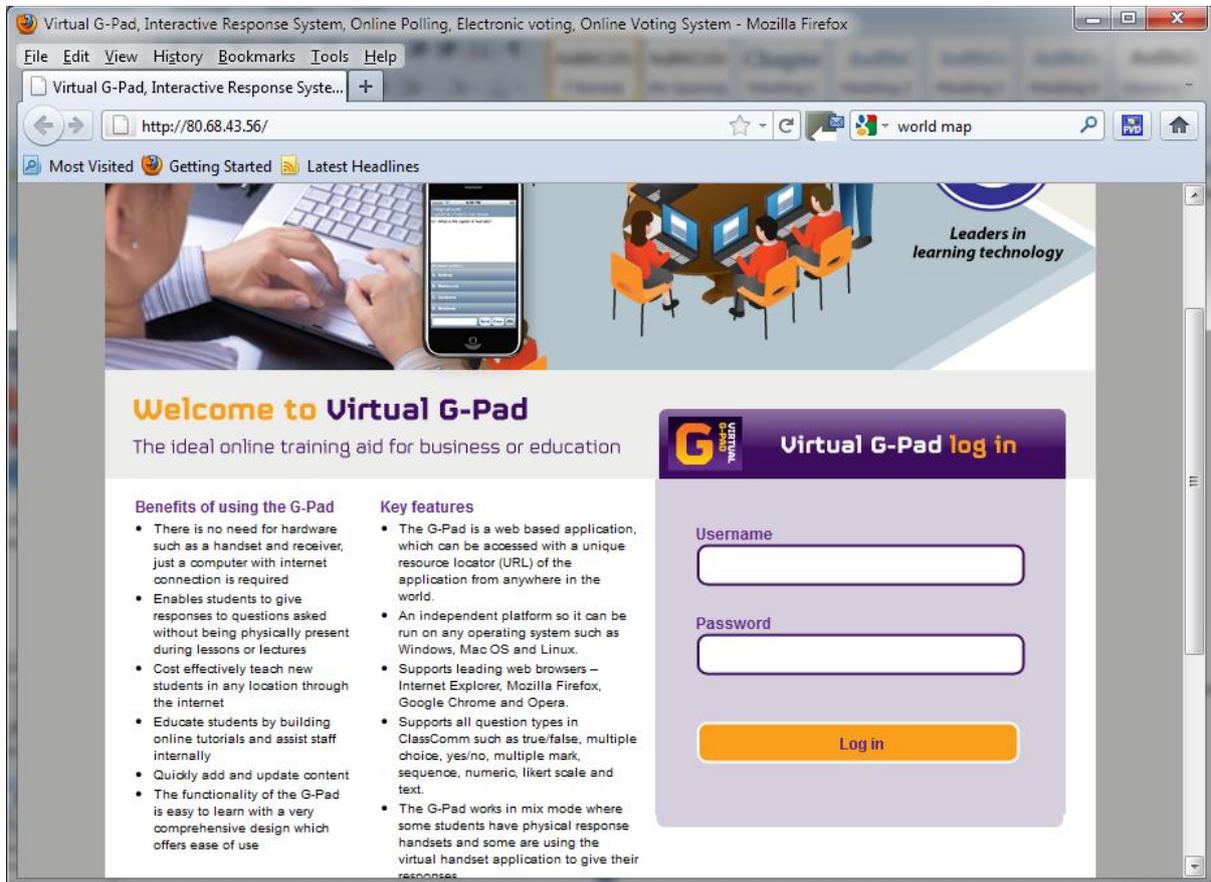
The **response bar** gives the presenter a snapshot of the responses received from the Virtual G-pads. It can be manually re-sized and also docked to different sides of the screen by dragging it to the edges of the screen.



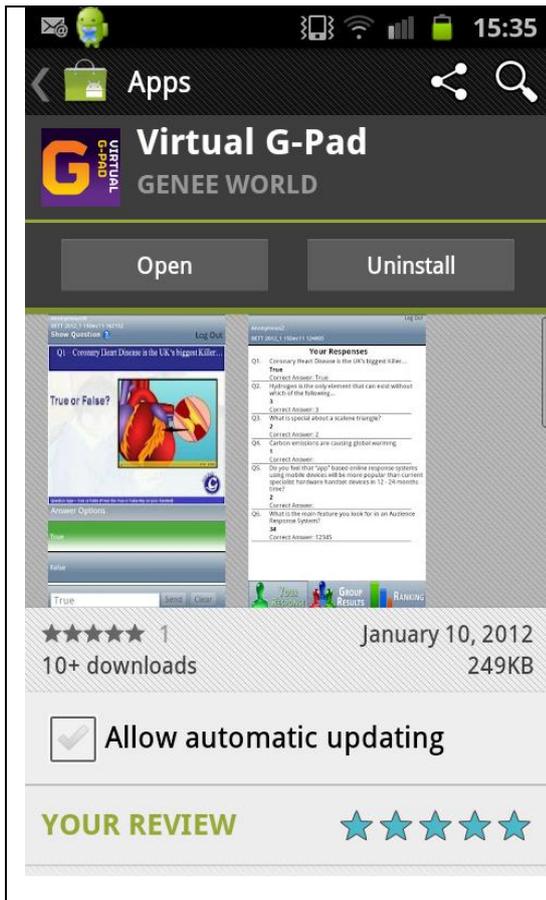
- Once Presentation is completed, presenter will return to the presentation area of ClassComm. Here the session can be closed by clicking “Stop Session”. Once session is stopped, participants will no longer be able to review the feedback charts on their Virtual G-Pad.

Step 6 – Virtual G-Pad – Participant Virtual handset

Participants will need to navigate to <http://www.virtualg-pad.co.uk/> from a web browser (It is recommended that you use the latest version of your chosen browser) **Disable all pop-up blockers or enable pop-ups for this URL.** The following Login page will be displayed:



Alternatively, download the Virtual G-Pad app, free from the iTunes app store or Android market and turn your Smartphone/tablet device into a Virtual G-Pad:



1. Enter username in email format as entered in the student/participant area of ClassComm. Enter the Handset Password. This will have been set by the teacher/Presenter. If prompted, enable pop-ups from this site when using web browsers. NOTE: If running an Anonymous login presentation, only the password is required (See FAQ 3 – Page 42 for further details on anonymous login)



iPad Login Screen

2. The Virtual G-Pad will appear ready for use:

Username, Test name and date are displayed at the top of the Virtual G-Pad.

The screenshot shows a mobile application interface. At the top, there is a status bar with 'No SIM', signal strength, '12:09', and '100%' battery. Below this is a header bar with '3@3.com' on the left, 'Show Image' in the center, and 'Log Out' on the right. The main content area displays a question: 'Q2. Which of the following countries has the largest human population?'. Below the question, there are four answer options: 'A. Great Britain', 'B. India', 'C. France', and 'D. China'. At the bottom, there is a text input field, a 'Send' button, and a 'Clear' button.

Answer Options will be displayed in the bottom half of the Virtual G-Pad.

Answer option:

- A. Great Britain
- B. India
- C. France
- D. China

Note: When answering questions only certain questions will require the "send" button to be pressed. Text, Numeric, Multiple Mark and Sequence type questions will require the send button to be pressed.

True/False, Yes/No, Single Multiple choice, Likert scale and e-vote will not require the send button to be pressed as the selected answer will be transmitted in real time.

3. If an image has been mapped, use the “Show Image” button to toggle between the image and the question. Press the relevant answer option to send your response:

Click on Show Image/Question to toggle between the image and question.

The screenshot shows a mobile application interface. At the top, there is a status bar with "No SIM", signal strength, time "12:09", and battery "100%". Below this is a header bar with "Show Question" in the center and "Log Out" on the right. The main content area displays a world map with several countries highlighted in green: United States, Mexico, Brazil, India, China, and Indonesia. Below the map, the text "Answer option:" is followed by four options: "A. Great Britain", "B. India", "C. France", and "D. China". The option "D. China" is highlighted in green. At the bottom, there is a text input field containing the letter "D", a green checkmark icon, a "Send" button, and a "Clear" button.

Sent response is displayed here.

Right/Wrong feedback will be displayed here if enabled by the Presenter.

To change/modify your response: Use the Clear button for Text, Numeric, Multiple Mark and Sequence type questions and then re-enter your answer and press Send.

For all other question types, simply click on the answer option that you wish to change to.

1@1.com

Log Out

G-Pad Test Image 11Jul11 123159

Your Responses

Q1. The opposite sides of a dice cube always add up to seven.

FALSE

Correct Answer : True

Q2. In snooker, what colour ball has the value of 3 points?

B

Correct Answer : B

Q3. Which two elements make up water?

14

Correct Answer : 14

Q4. In mathematics, they may be complex, vulgar or mixed. What are they?

fractions

Correct Answer : FRACTIONS

Q5. Who said "Before God, we are all equally wise and equally foolish"?

2



YOUR RESPONSE



GROUP RESULTS



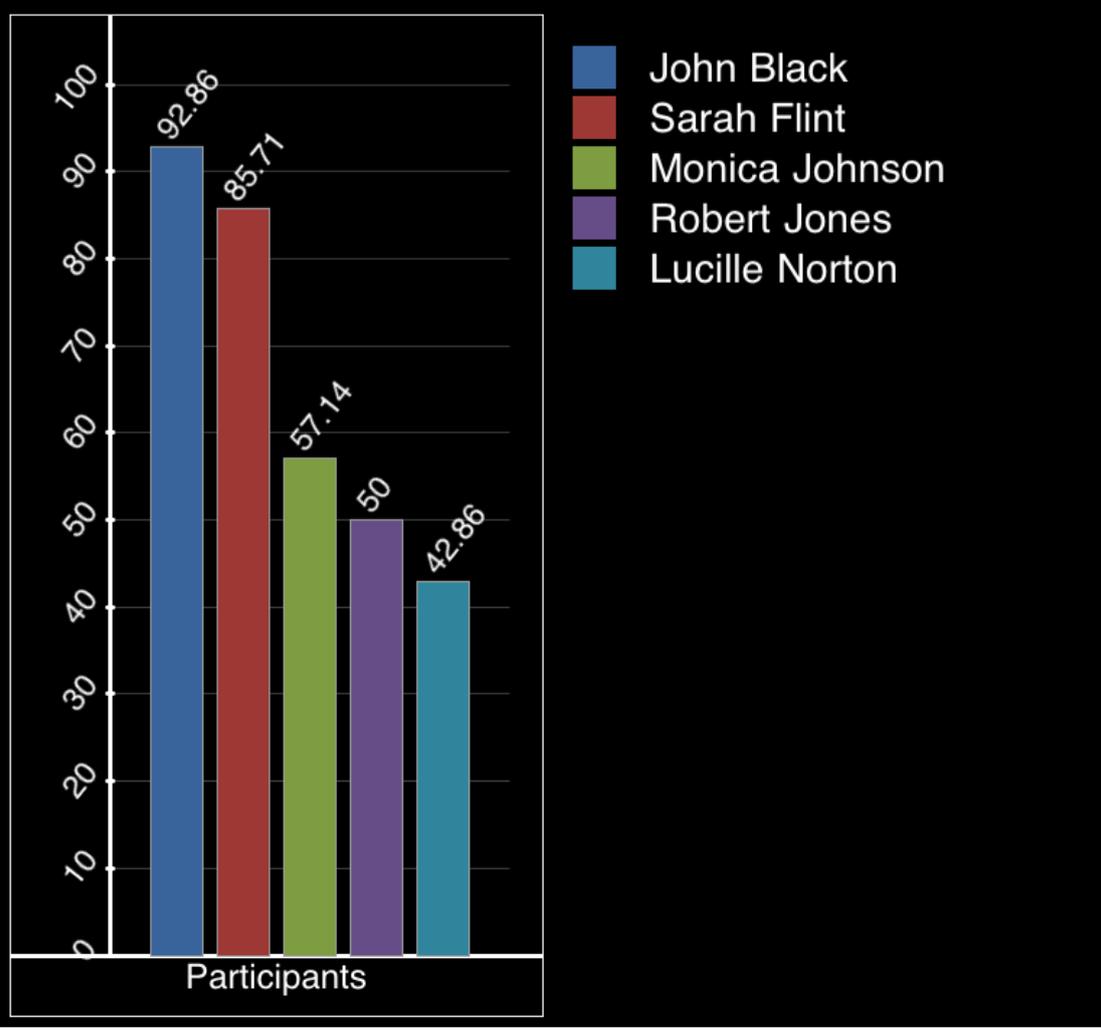
RANKING

2 - Your Response – A table showing each question, active participants' response and the correct answer.

Participants can log out once presentation is complete.

Log Out

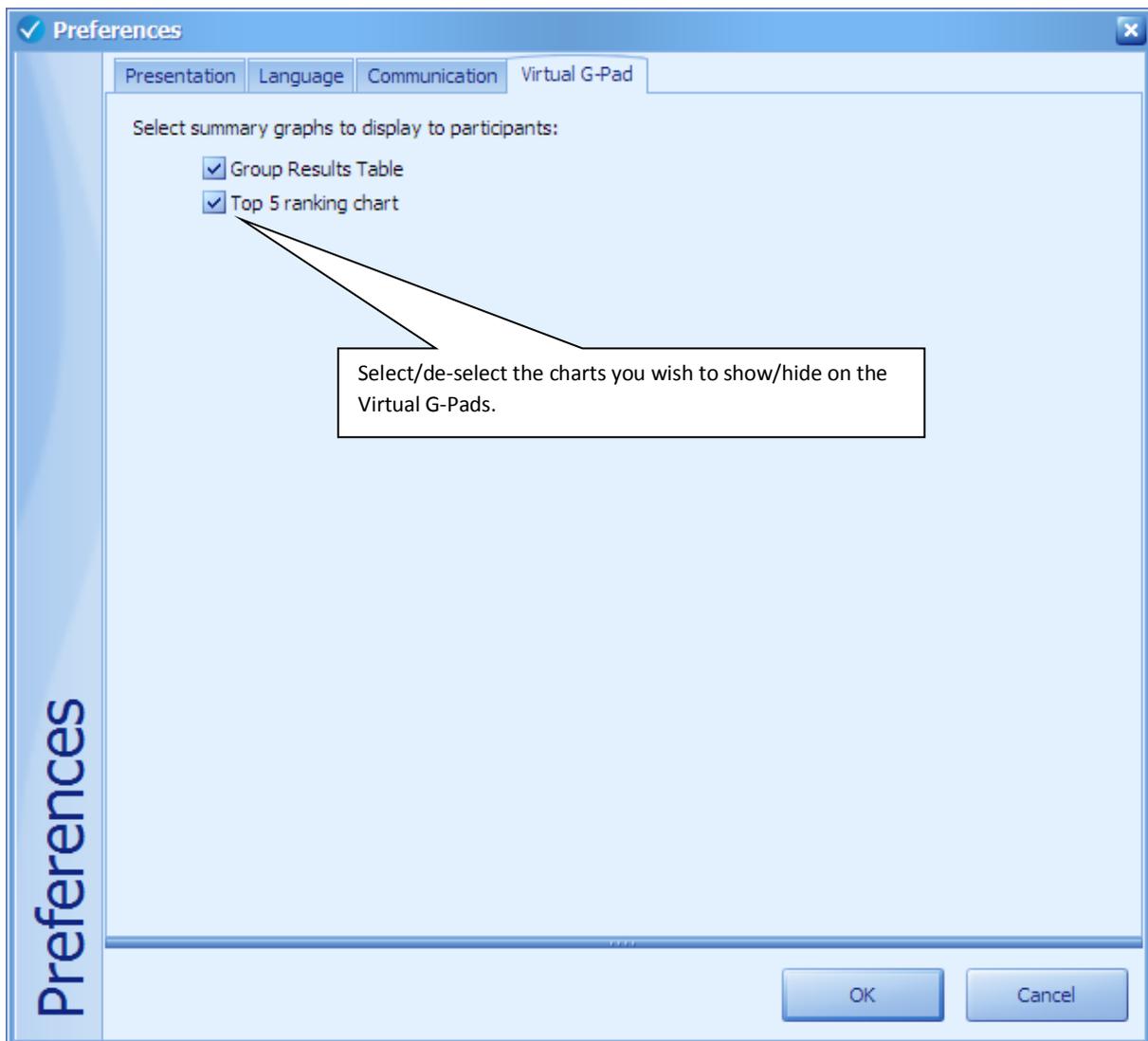
Top 5



YOUR RESPONSE GROUP RESULTS RANKING

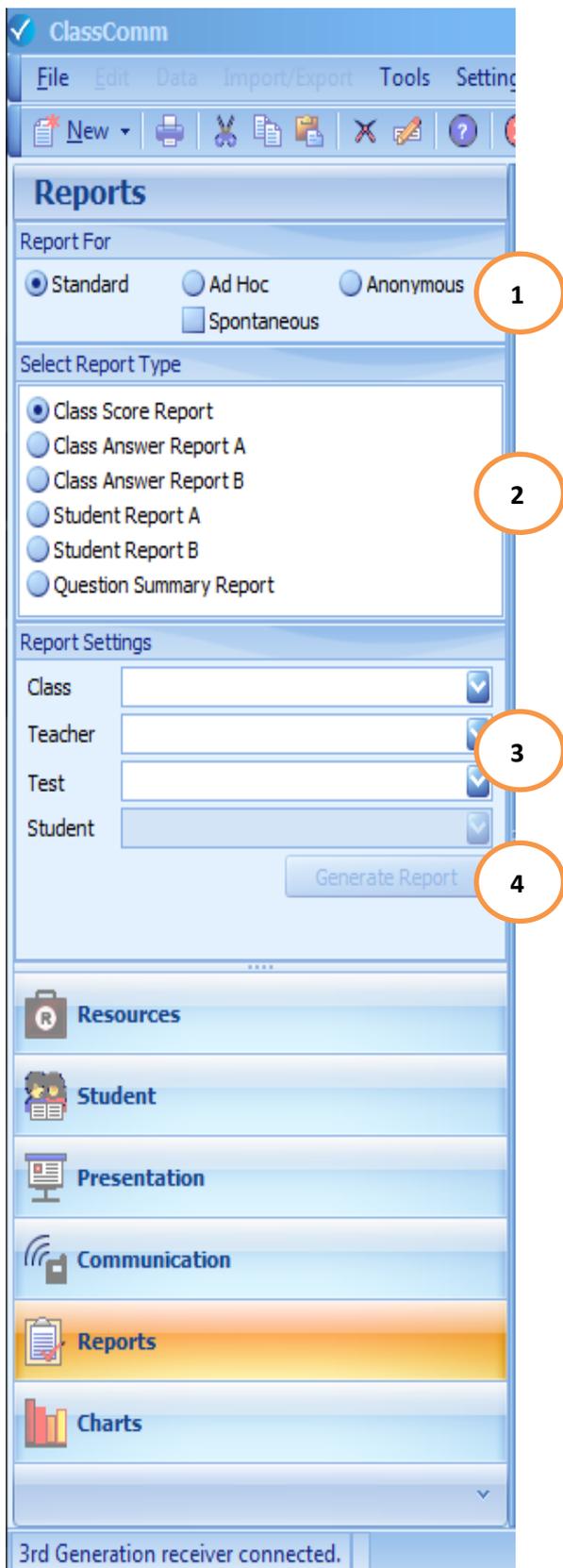
3 - Ranking – Shows a bar chart with % score of the top 5 performers in the group. Use the show/hide legend button to display graph full screen or with the legend showing.

IMPORTANT: You can select whether or not to display the Group Results and/or Top 5 Ranking chart on the Virtual G-Pads. To do this go to Settings > Application Preferences > Virtual G-Pad:



Step 7 – Viewing Reports and Charts in ClassComm

To view reports, go to the REPORTS section of ClassComm. On the left-hand side of the interface is the report settings panel – see following image.



REPORT SETTINGS

From the report settings panel, you can select the presentation and report type for any saved record assessment presentations. By default, the last completed/saved presentation details will be input in the report settings. Simply click on “Generate Report” to view the reports.

1 – “Report For” area - From here select whether the report you wish to view is from a Standard (existing class) presentation, Ad Hoc class presentation or Anonymous Class Presentation. Under each of these class types, it is possible to perform a spontaneous presentation. If it is a spontaneous presentation you wish to view, select the Class type from standard, Ad hoc, anonymous and then check the spontaneous box as well.

2 – “Select Report Type” – Currently ClassComm offers 6 Reports as shown. Simply check the option for the report you wish to view.

3 – “Report Settings” - Select the Class, Teacher and Test from the drop-down boxes. The Student option is only available when the report selected is either Student Report A or Student Report B as these are individual student reports.

4 – Once the above options have been selected, click “Generate Report” to view the report.

The report will open in the right-hand pane of the interface. Note that all of the reports can be exported into one or more of the following formats by clicking the down-arrow on this icon:



Export formats:

- PDF
- HTML
- MHT
- RTF
- Excel
- CSV

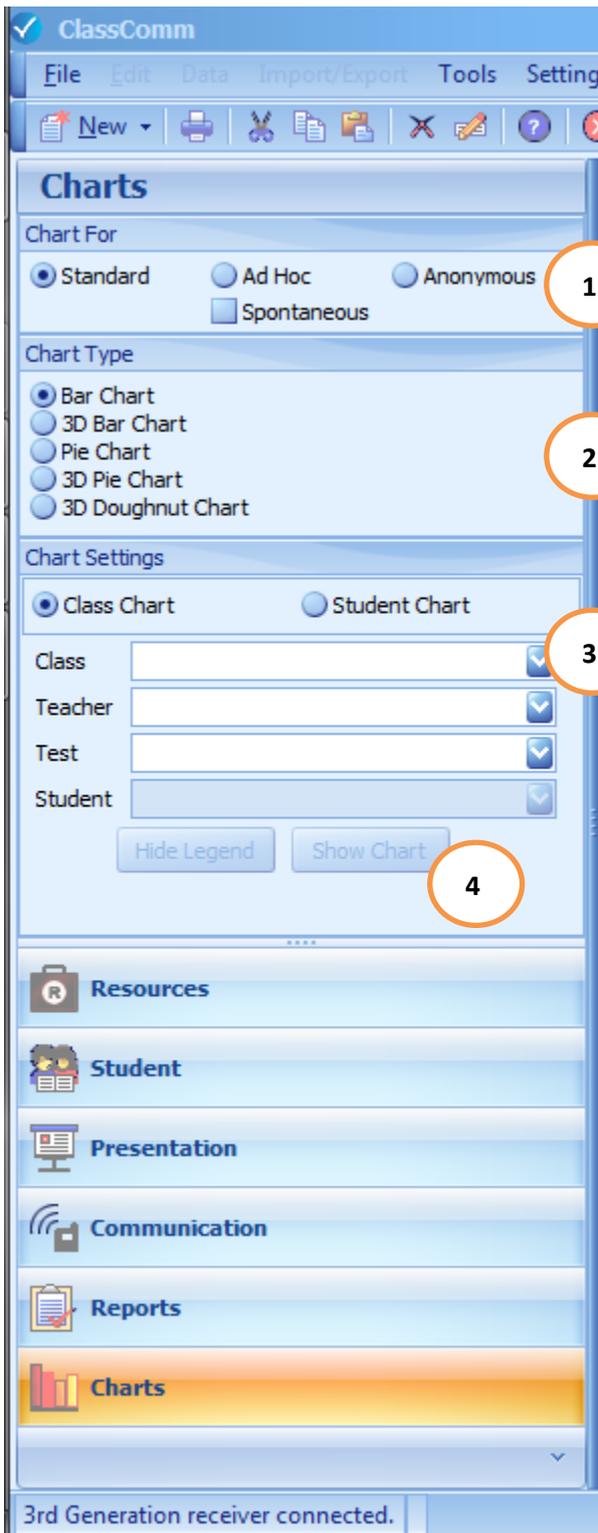


CHART SETTINGS

From the chart settings panel, you can select the presentation and report type for any saved record assessment presentations.

1 – “Chart For” From here select whether the chart you wish to view is from a Standard (existing class) presentation, Ad Hoc class presentation or Anonymous Class Presentation. Under each of these class types, it is possible to perform a spontaneous presentation. If it is a spontaneous presentation chart you wish to view, select the Class type from standard, Ad hoc, anonymous and then check the spontaneous box as well.

2 – “Chart Type” – Currently ClassComm offers 5 charts as shown. Simply check the option for the chart you wish to view.

3 – “Chart Settings” - Firstly select either a Class Chart or Student Chart. Then select the Class, Teacher and Test from the drop-down boxes. .

4 – Once the above options have been selected, click “Show Chart” to view the chart.

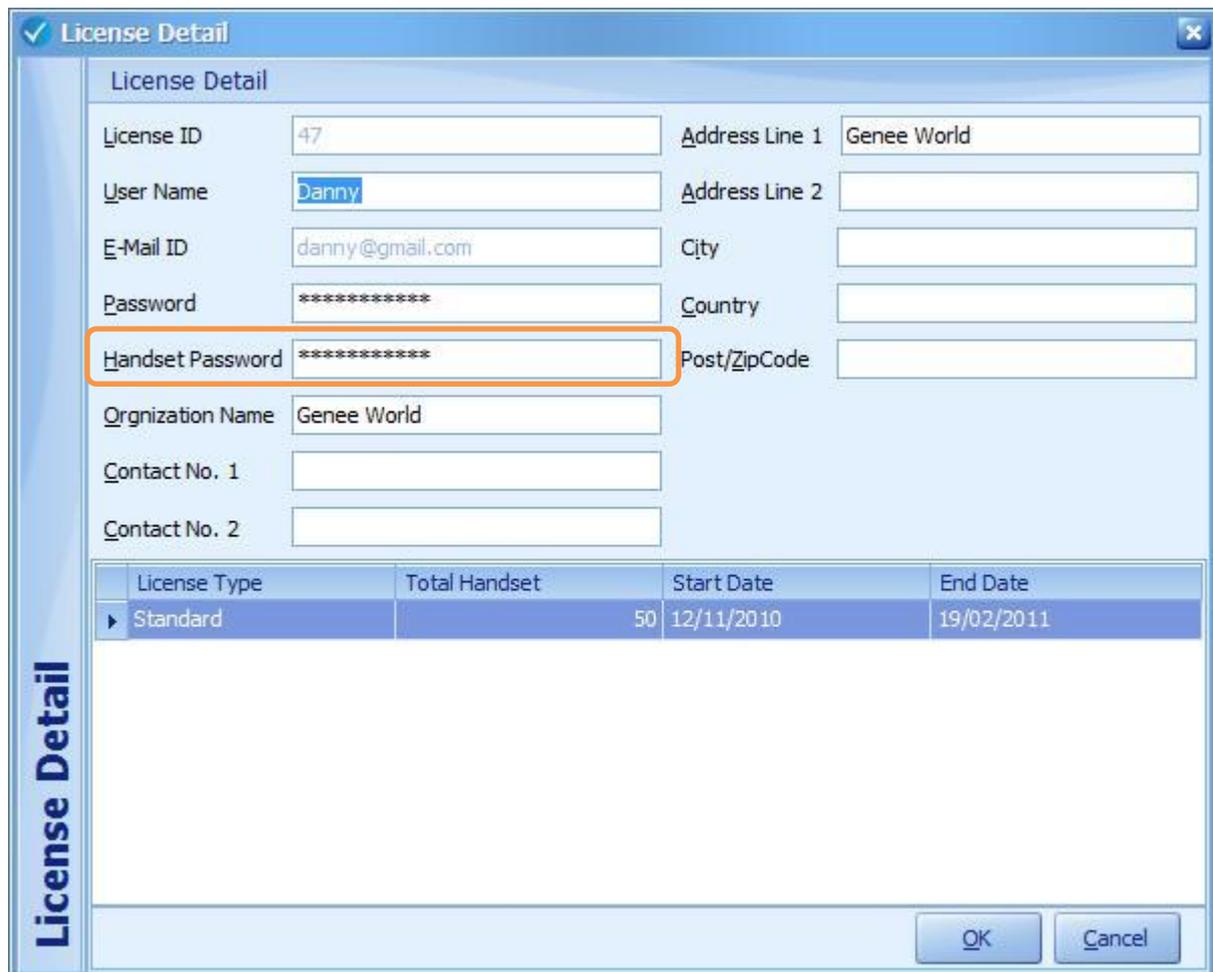
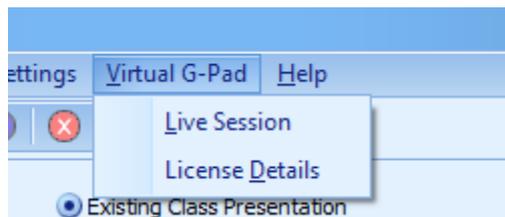
FAQ

1 - I have forgotten/lost my license details. What can I do?

Please contact technical@geneeworld.com with details of date of purchase, school name, contact name and telephone number.

2 - I want to change the default virtual g-pad (student) password supplied to me...how do I do this?

Go to **Virtual G-Pads > License details**. The License details window will be displayed



The License Detail window contains the following fields:

- License ID: 47
- User Name: Danny
- E-Mail ID: danny@gmail.com
- Password: *****
- Handset Password: ***** (highlighted in orange)
- Organization Name: Genee World
- Contact No. 1: [Empty]
- Contact No. 2: [Empty]
- Address Line 1: Genee World
- Address Line 2: [Empty]
- City: [Empty]
- Country: [Empty]
- Post/ZipCode: [Empty]

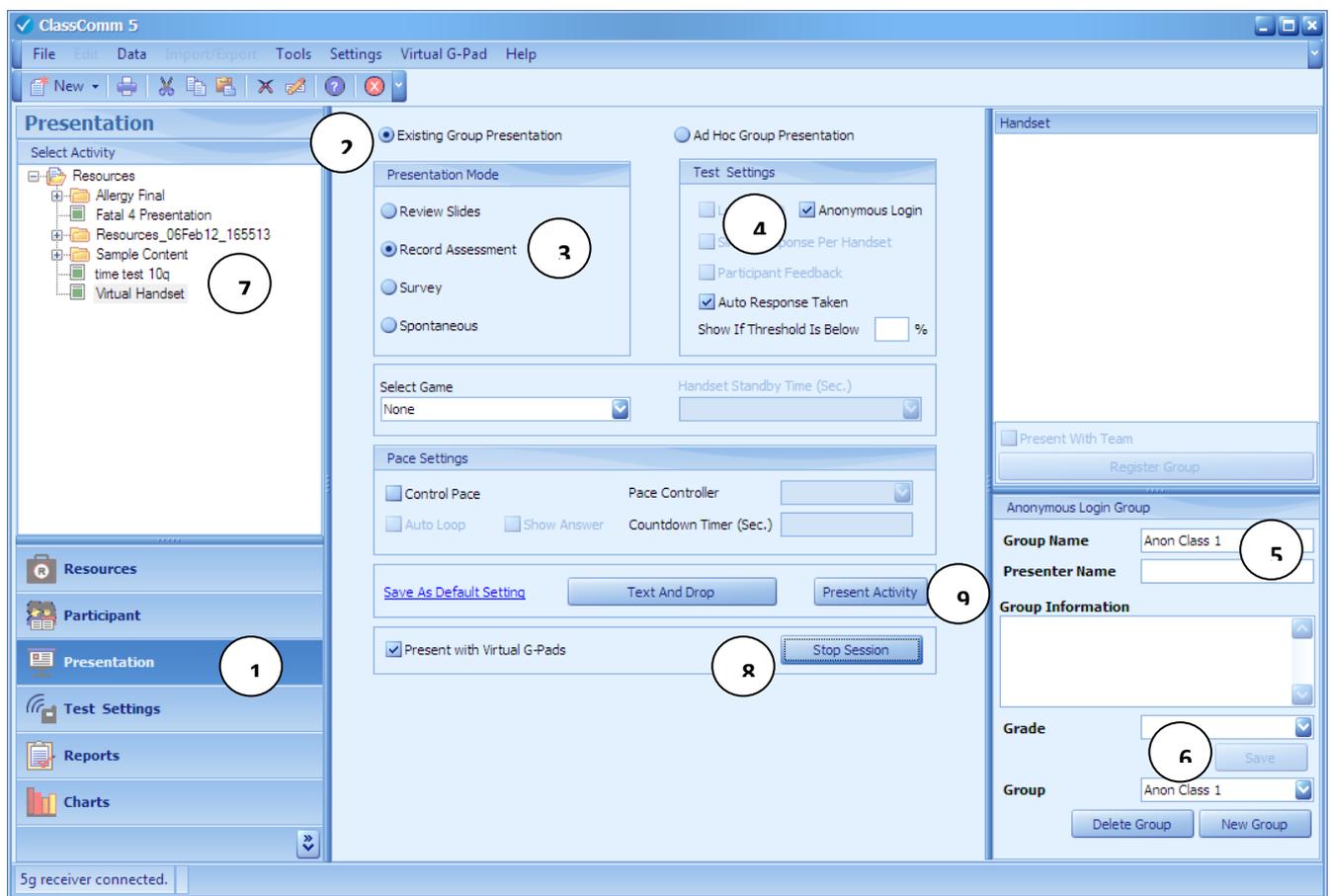
License Type	Total Handset	Start Date	End Date
Standard	50	12/11/2010	19/02/2011

Buttons: OK, Cancel

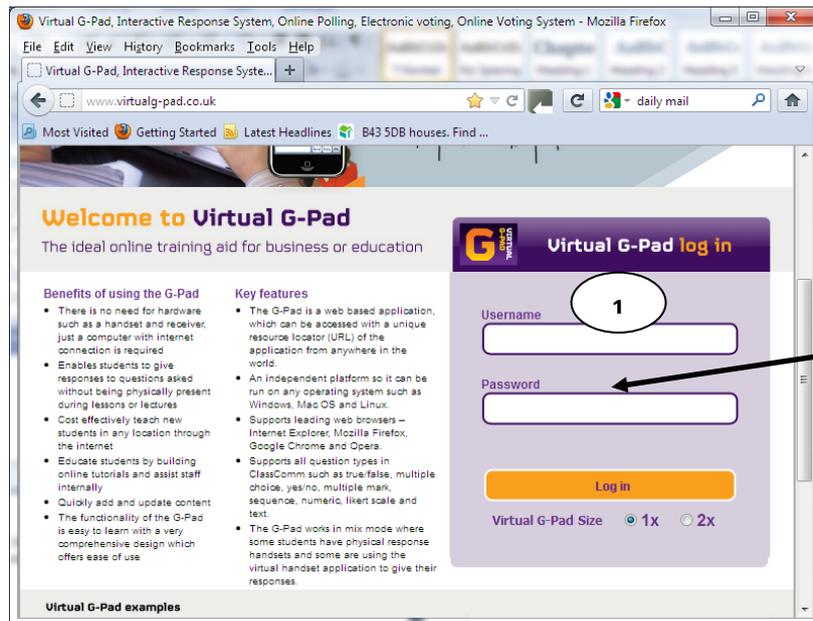
Create a new "Handset Password" (highlighted in orange above) that will be used by all students to login to the session. Click OK to store.

3- Can I run a Virtual G-Pad session anonymously?

Yes. When running anonymously, participants do not need to enter their e-mail ID's – they only need to enter the student password.



1. Enter the PRESENTATION area of ClassComm
2. Check the **Existing Class Presentation** option
3. Check the **Record Assessment** option
4. Check the **Anonymous login** option
5. Enter a **Class Name** (other details are optional)
6. Press the **Save** button
7. Create a Virtual G-Pad session using your credentials
8. Click once on the resource to present with
9. Click on **Present Activity**.
10. From the student Virtual G-Pad, enter the student password only (no need for email ID username) – As long the student password is the one set by the presenter, the question data will appear on the Virtual G-Pad...



4 – Which browsers can I use to run the Virtual G-Pad?

Currently, testing has been done with the latest versions of Internet Explorer, Mozilla Firefox, Google Chrome, Safari and Opera.

5 – Where do I get the Virtual G-Pad app from?

Currently, the Virtual G-Pad app is freely available from the iTunes app store and is compatible with iTouch, iPhone and the iPad. Simply search for “Virtual G-Pad”. The Android app is also available from the android market – simply search for “virtual g-pad” and you will find the free app. Contact technical@geneeworld.com for the latest update on app development.

6 – How do I transfer a mapped presentation between computers without re-mapping?

When you map a PowerPoint Presentation and save it, an associated XML file will also be created and saved to the same location as the original PowerPoint file. The XML file contains all the mapping data. When transferring mapped presentations, both the PowerPoint file and the XML must be transferred together to retain mapping data.

A quick way to transfer mapped, PowerPoint activities is to use ClassComm’s built in Import/Export Feature. When in resources area of ClassComm, select the presentation/s or yellow folder you wish to export and go to Import/Export from the top menu bar. Select the presentation to export from the new window that opens and choose the location to save the exported file to. The file will export in a zipped file format. This zipped file can then be imported into ClassComm on other computers.

6 – How do I backup and restore in ClassComm

The backup and restore utility allows you to take a snapshot of your ClassComm setup (activities, test results, students etc) and then restore these onto an alternative ClassComm installation.

Backup

Go to Tools > Backup. This will open the backup/restore utility. From here you can choose to backup Resources and/or Student Data. Resources are the PowerPoint activities and Student data

includes reports, charts, students and classes. Once the backup options have been set, browse to a location to save the backup file to and then click OK on the utility interface. The backup will start and when completed, the backup/restore utility will close.

Restore

Go to Tools > Restore. ClassComm will close and the backup/restore utility will open. Select the restore options and browse to the location of a saved ClassComm_Bkup_[datestamp].zip file. Click OK and the restore will begin. NOTE: A restore OVERWRITES current ClassComm resources/student data with the contents of the backup file.

7 - Can I install and run ClassComm from a Server across a network?

Currently, ClassComm is a desktop application designed to be installed and run from a Teacher/presenter PC. It cannot be run centrally from a server. An MSI version of ClassComm is available for easy deployment across a network. Please contact technical@geneeworld.com for further details.